

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on February 10, 2016.

The meeting was called to order at 9:05 a.m. by Chairman Julie Lightfoot.

Commissioners present: Michael Duggan and Richard Haynak.

Commissioners absent: none.

Staff present: Deepak Gupta, Engineer-Manager; Kimberly Kimmel, Finance Director/Board Secretary; Jack Kleinhardt, Accident Investigator; Al Leonard, Engineer-Tech and Aric McNeilly, Road Maintenance Foreman.

Pledge of Allegiance.

Guest present: Jim Burgess, Franklin Township Resident.

The minutes of the January 6, 2016 regular meeting were read and approved as read.

Additions to agenda: New Business #3. City of Clare Traffic Circle Study, #4. Mechanic Position

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Haynak, seconded by Commissioner Lightfoot and approved unanimously, it was moved to approve payments for: Payroll ending 1/21/16 and 2/4/16 (#51727-51772), FICA, HRA, MERS and AP checks (#68558-68667) totaling \$344,759.16.

CRA Constitution and Bylaws, Amendment #1 and #2 discussed.

On a motion by Commissioner Duggan, seconded by Commissioner Lightfoot, and carried unanimously, it was moved to support a write in vote for Terry Palmer, Midland CRC, for the Board of Directors' three-year term beginning April 1, 2016.

Due to scheduling conflicts the following board meetings have been rescheduled:  
February 17<sup>th</sup> rescheduled to February 26<sup>th</sup>.                      March 2<sup>nd</sup> rescheduled to March 9<sup>th</sup>.  
March 16<sup>th</sup> rescheduled to March 23<sup>rd</sup>.                              April 20<sup>th</sup> rescheduled to April 19<sup>th</sup>.

City of Clare traffic study discussed.

On a motion by Commissioner Haynak, seconded by Commissioner Duggan, and carried unanimously, it was moved to approve to contribute \$4,000 towards the Colonville/Clare Avenue Traffic Study.

Mechanic position discussed.

The following was discussed: East Central Council Meeting, February 25<sup>th</sup>, in Ogemaw County; Contractor, Stacie Wilhelm; Engineering contract with Prein & Newhof.

Jack Kleinhardt, Accident Investigator, gave an updated department report.

Al Leonard, Engineer-Tech, gave an updated engineering department report.

Aric McNeilly, Road Maintenance Foreman, gave an updated road maintenance report.

Deepak Gupta, Engineer-Manager, gave an updated Engineer-Manager report.

Commissioners gave a brief report.

There being no further business to come before the Board, the meeting was adjourned at 10:45 a.m.