

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on February 6, 2015.

The meeting was called to order at 9:00 a.m. by Chairman Julie Lightfoot.

Commissioners present: Michael Duggan, Richard Haynak.

Commissioners absent: None.

Staff present: Deepak Gupta, Engineer-Manager; Kimberly Kimmel, Finance Director/Board Secretary; Al Leonard, Engineer-Tech; Jeff Lloyd, Stock Clerk; Aric McNeilly, Sub Road Maintenance Foreman and Dave Sunday, Road Maintenance Foreman.

Pledge of Allegiance.

Guest present: Dave Cooper, Hamilton Township Supervisor; Dan Walters, Grand Traverse Diesel Service; Joel Boverhof, JX Peterbilt and Jack Kleinhardt, Clare County Commissioner.

The minutes of the January 21, 2015 regular meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Haynak, seconded by Commissioner Duggan and approved unanimously, it was moved to approve payments for: payroll ending 2/1/15 (#51112-51135), FICA, HRA, and AP checks (#67464-67518) totaling \$152,854.45.

Dave Cooper, Hamilton Township Supervisor, discussed road funding; frost law weight restrictions and refuse haulers.

The Act 51 Financial Report for fiscal year 2014 was presented and discussed. On a motion by Commissioner Haynak, seconded by Commissioner Duggan and carried unanimously, it was moved to transfer \$865,839.47 from the primary road fund to the local road fund and to authorize Chairman Julie Lightfoot to sign said report. Finance Director Kimmel will submit the financial report to the Michigan Department of Transportation via the internet and deliver a paper copy of the same to the Clare County Clerk, and Treasurer. Township boards will receive an abbreviated version as noted under section 15 of Act 51 of 1951.

On a motion by Commissioner Duggan, seconded by Commissioner Haynak and carried unanimously, it was moved to approve the contract with Michigan Department of Transportation for Job No. 118503A; Control Section MCS 18004; Structure B01 of 18-04-01 (#1739) Contract No. 14-5645; for removal and replacement of Townline Creek Bridge. A copy of the resolution will be found following these minutes.

At 9:15 a.m. sealed bids were opened and read as follows:

TANDEM BLADE TRUCK

BIDDER

AS READ BID

JX Peterbilt - Grand Rapids 4800 Clyde Park SW Wyoming, MI 49509	2016 Peterbilt 367	\$233,880.00
Grand Traverse Diesel Service, Inc.. 194 Memorial S. Commons Traverse City, MI 49685	2016 Western Star 4900SA	\$228,711.00

On a motion by Commissioner Duggan, seconded by Commissioner Haynak and carried unanimously it was moved for staff to review all bids and award in the best interest of the road commission.

It was a consensus of the Board to vote for Douglas Robidoux, for the CRA Board of Directors' three-year term.

Al Leonard, Engineer-Tech, gave an updated engineering department report.

Aric McNeilly, Sub Road Maintenance Foreman, gave an updated road maintenance report.

Dave Sunday, Road Maintenance Foreman, gave an updated road maintenance report.

Deepak Gupta, Engineer-Manager, gave an updated Engineer-Manager report.

There being no further business to come before the Board, the meeting was adjourned at 10:24 a.m.

Kimberly Kimmel, Board Secretary

Julie Lightfoot, Chair