

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on June 17, 2015.

The meeting was called to order at 9:00 a.m. by Chairman Julie Lightfoot.

Commissioners present: Michael Duggan and Richard Haynak.

Commissioners absent: none.

Staff present: Deepak Gupta, Engineer-Manager; Kimberly Kimmel, Finance Director/Board Secretary; Al Leonard, Engineer-Tech; Aric McNeilly, Road Maintenance Foreman; Suzette Michalski, Administrative Asst. and Dave Sunday, Road Maintenance Foreman.

Pledge of Allegiance.

Guest present: none.

The minutes of the June 3, 2015 regular meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Haynak, seconded by Commissioner Duggan and approved unanimously, it was moved to approve payments for: payroll ending 6/11/15 (#51327-51351), FICA, HRA and AP checks (#67868-67920) totaling \$277,960.09.

Head Mechanic position discussed. Agreement signed between Board and AFSME Local #1855. Both parties hereby approve to allow Head Mechanic (Randy Bonham) to sign and accept any future Job Postings that become available until June 30, 2015. All parties hereby agree the twenty day trial period shall be waived since said employee is already qualified to operate maintenance equipment. This agreement shall not be considered as setting precedence for any future Job Postings.

On a motion by Commissioner Duggan, seconded by Commissioner Haynak and carried unanimously, it was moved to accept the Oil and Gas Lease (5 year) and approve Commissioner Lightfoot to sign contingent on looking into post production costs being added into contract.

Suzette Michalski, Administrative Asst., gave an updated health insurance report.

Al Leonard, Engineer-Tech, gave an updated engineering department report.

Aric McNeilly, Road Maintenance Foreman, gave an updated road maintenance report.

Dave Sunday, Road Maintenance Foreman, gave an updated road maintenance report.

Deepak Gupta, Engineer-Manager, gave an updated Engineer-Manager report.

It was a consensus of the Board to reschedule the Board meeting from July 1, 2015 to July 8, 2015.

It was a consensus of the Board to cancel the Board meeting Wednesday, July 15, 2015.

Commissioner Duggan and Commissioner Lightfoot gave a brief report.

There being no further business to come before the Board, the meeting was adjourned at 10:02 a.m.

Kimberly Kimmel, Board Secretary

Julie Lightfoot, Chair