

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on July 15, 2015.

The meeting was called to order at 9:00 a.m. by Chairman Julie Lightfoot.

Commissioners present: Michael Duggan and Richard Haynak.

Commissioners absent: none.

Staff present: Deepak Gupta, Engineer-Manager; Kimberly Kimmel, Finance Director/Board Secretary; Al Leonard, Engineer-Tech; Aric McNeilly, Road Maintenance Foreman; Suzette Michalski, Administrative Asst. and Dave Sunday, Road Maintenance Foreman.

Pledge of Allegiance.

Guest present: Al Housler, Freeman Township Supervisor; Wayne Kiefer, WIndover Lake Property Assoc.

The minutes of the June 17, 2015 regular meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Haynak, seconded by Commissioner Duggan and approved unanimously, it was moved to approve payments for: payroll ending 6/25/15 and 7/9/15 (#51352-51376 and #51377-51400), FICA, HRA, MERS and AP checks (#67921-68004) totaling \$305,483.84.

On a motion by Commissioner Duggan, seconded by Commissioner Haynak and carried unanimously, it was moved to approve the funding application for Local Agency Highway-Railroad Grade Crossing Improvement Project for Surrey Co 130, NI: 000554D, RR: 04731; and approve Engineer-Manager Deepak Gupta as authorized signature.

The 2015 MERS annual meeting will be held October 8-9, at the Amway Grand in Grand Rapids, Michigan. On a motion by Commissioner Haynak, seconded by Commissioner Lightfoot and carried unanimously, it was moved to appoint Suzette Michalski as voting officer delegate and Kimberly Kimmel as officer alternate delegate to represent the Board at this annual meeting. The hourly employees have delegated Lloyd Pifer as voting employee delegate and Brad Darnell as employee alternate delegate.

On a motion by Commissioner Lightfoot, seconded by Commissioner Duggan and carried unanimously, it was moved to appoint Suzette Michalski as voting delegate and Kimberly Kimmel as voting alternate to represent the Road Commission at the MCRCSIP/CRASIF annual meeting.

2015 Bids for Countywide Skip patching/Wedging Program, Garfield Township Gravel Projects, Bituminous Paving and Ultra-Thin Paving were reviewed and will be awarded in the best interest of the Road Commission.

Al Leonard, Engineer-Tech, gave an updated engineering department report.

Aric McNeilly, Road Maintenance Foreman, gave an updated road maintenance report.

Dave Sunday, Road Maintenance Foreman, gave an updated road maintenance report.

Deepak Gupta, Engineer-Manager, gave an updated Engineer-Manager report.

Commissioner Haynak and Commissioner Lightfoot gave a brief report.

There being no further business to come before the Board, the meeting was adjourned at 10:11 a.m.