

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on August 19, 2015.

The meeting was called to order at 9:00 a.m. by Chairman Julie Lightfoot.

Commissioners present: Michael Duggan and Richard Haynak.

Commissioners absent: none.

Staff present: Deepak Gupta, Engineer-Manager; Kimberly Kimmel, Finance Director/Board Secretary; Al Leonard, Engineer-Tech; Aric McNeilly, Road Maintenance Foreman and Dave Sunday, Road Maintenance Foreman.

Pledge of Allegiance.

Guest present: Arden Shell, Arden Shell Trucking.

Additions to agenda: #3 – 2015 Local Chip and Seal Program.

The minutes of the August 5, 2015 regular meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Haynak, seconded by Commissioner Duggan and approved unanimously, it was moved to approve payments for: Payroll ending 8/20/15 (#51449-51472), FICA, HRA, MERS and AP checks (#68069-68120) totaling \$466,417.87.

On a motion by Commissioner Duggan, seconded by Commissioner Haynak and carried unanimously, it was moved to approve payment to Arden Shell Trucking for Pierce and Polk Road(s) in Frost Township.

2015 Bids for Lincoln Township Gravel Project (Old State Ave) were reviewed and will be awarded in the best interest of the Road Commission.

Street Name Change Procedure was discussed and will be reviewed at a later date.

2015 Local Chip and Seal Program was discussed. On a motion by Commissioner Lightfoot, seconded by Commissioner Haynak and carried unanimously, it was moved to authorize Clare CRC to work with Bay CRC for the Chip and Seal Program.

Al Leonard, Engineer-Tech, gave an updated engineering department report.

Aric McNeilly, Road Maintenance Foreman, gave an updated road maintenance report.

Dave Sunday, Road Maintenance Foreman, gave an updated road maintenance report.

Deepak Gupta, Engineer-Manager, gave an updated Engineer-Manager report.

Commissioner Lightfoot and Commissioner Haynak gave a brief report.

There being no further business to come before the Board, the meeting was adjourned at 10:20 a.m.

Kimberly Kimmel, Board Secretary

Julie Lightfoot, Chair