

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on October 21, 2015.

The meeting was called to order at 9:00 a.m. by Chairman Julie Lightfoot.

Commissioners present: Michael Duggan and Richard Haynak.

Commissioners absent: none.

Staff present: Deepak Gupta, Engineer-Manager; Kimberly Kimmel, Finance Director/Board Secretary; Al Leonard, Engineer-Tech; Aric McNeilly, Road Maintenance Foreman and Dave Sunday, Road Maintenance Foreman.

Pledge of Allegiance.

Guest present: none.

The minutes of the October 7, 2015 regular meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Haynak, seconded by Commissioner Lightfoot and approved unanimously, it was moved to approve payments for: Payroll ending 10/15/15 (#51546-51569), FICA, HRA and AP checks (#68299-68329) totaling \$207,833.53.

Al Leonard, Engineer-Tech, gave an updated engineering department report.

Kimberly Kimmel, Finance Director, discussed 2016 audit dates and FY13 state audit report.

Aric McNeilly, Road Maintenance Foreman, gave an updated road maintenance report.

Dave Sunday, Road Maintenance Foreman, gave an updated road maintenance report.

Deepak Gupta, Engineer-Manager, gave an updated Engineer-Manager report.

On a motion by Commissioner Haynak, seconded by Commissioner Lightfoot and carried unanimously it was moved to purchase turkeys and hams for the employees.

Commissioner Haynak and Commissioner Lightfoot gave a brief report.

There being no further business to come before the Board, the meeting was adjourned at 11:07 a.m.

\_\_\_\_\_  
Kimberly Kimmel, Board Secretary

\_\_\_\_\_  
Julie Lightfoot, Chair