

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on October 19, 2016.

The meeting was called to order at 9:00 a.m. by Chairman Julie Lightfoot.

Commissioners present: Michael Duggan and Richard Haynak.

Commissioners absent: none.

Staff present: Deepak Gupta, Engineer-Manager; Kimberly Kimmel, Finance Director/Board Secretary; Al Leonard, Engineer-Tech; Aric McNeilly, Road Maintenance Foreman and Dave Sunday, Road Maintenance Foreman.

Pledge of Allegiance.

Guest present: none.

The minutes of the October 5, 2016 regular meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Duggan, seconded by Commissioner Haynak and approved unanimously, it was moved to approve payments for: HRA, Payroll ending 10/13/16 (#52167-52176), FICA and AP (#69507-69552) totaling \$468,815.69.

Fuel bids were reviewed. On a motion by Commissioner Duggan, seconded by Commissioner Lightfoot and carried unanimously, it was moved to award in the best interest of the road commission.

County Chip Seal pricing discussed. On a motion by Commissioner Lightfoot, seconded by Commissioner Duggan and carried unanimously, it was moved to accept 2016 Federal bid pricing and extend to 2017 county program.

Frost Township correspondence regarding Harrison Avenue was discussed.

Al Leonard, Engineer-Tech, gave an updated engineering department report.

Kimberly Kimmel, Finance Director, gave an updated administrative report.

On a motion by Commissioner Haynak, seconded by Commissioner Duggan and carried unanimously, it was moved to allow safety awards for CCRC employees not to exceed \$175 per employee.

Aric McNeilly, Road Maintenance Foreman, gave an updated road maintenance report.

Dave Sunday, Road Maintenance Foreman, gave an updated road maintenance report.

Deepak Gupta, Engineer-Manager, gave an updated Engineer-Manager report.

Commissioners gave a brief report.

There being no further business to come before the Board, the meeting was adjourned at 9:48 a.m.

Kimberly Kimmel, Board Secretary

Julie Lightfoot, Chair