

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on November 2, 2016.

The meeting was called to order at 9:00 a.m. by Chairman Julie Lightfoot.

Commissioners present: Michael Duggan and Richard Haynak.

Commissioners absent: none.

Staff present: Deepak Gupta, Engineer-Manager; Kimberly Kimmel, Finance Director/Board Secretary; Al Leonard, Engineer-Tech and Dave Sunday, Road Maintenance Foreman.

Pledge of Allegiance.

Guest present: none.

The minutes of the October 19, 2016 regular meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Haynak, seconded by Commissioner Duggan and approved unanimously, it was moved to approve payments for: HRA, Payroll ending 10/27/16 (#52177-52186), FICA and AP (#69553-69592) totaling \$196,264.15.

Al Leonard, Engineer-Tech, gave an updated engineering department report.

Kimberly Kimmel, Finance Director, gave an updated administrative report.

Dave Sunday, Road Maintenance Foreman, gave an updated road maintenance report.

Deepak Gupta, Engineer-Manager, gave an updated Engineer-Manager report.

There being no further business to come before the Board, the meeting adjourned at 9:35 a.m.

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Kimberly Kimmel, Board Secretary

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Michael Duggan, Vice-Chair