

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on December 7, 2016.

The meeting was called to order at 9:00 a.m. by Vice-Chairman Michael Duggan.

Commissioners present: Richard Haynak.

Commissioners absent: Julie Lightfoot.

Staff present: Deepak Gupta, Engineer-Manager; Kimberly Kimmel, Finance Director/Board Secretary; Al Leonard, Engineer-Tech; Aric McNeilly Road Maintenance Foreman and Dave Sunday, Road Maintenance Foreman.

Pledge of Allegiance.

Guest present: none.

The minutes of the November 2, 2016 regular meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Haynak, seconded by Commissioner Duggan and approved unanimously, it was moved to approve payments for: HRA, Payroll ending 11/2 sick leave, 11/10, 11/23 (#52187-52213), FICA, MERS and AP (#69593-69691) totaling \$580,202.62.

MDOT State Trunkline Maintenance Contract was discussed. On a motion by Commissioner Haynak, seconded by Commissioner Duggan and approved unanimously, it was moved to approve the MDOT contract effective October 1, 2016 through September 30, 2021. A copy of the official Resolution will be following the minutes.

Stockwell Rd/Cedar River Landowner Agreement was dicussed.

Grant Township truck route was discussed.

Commissioner Lightfoot Resignation Letter discussed. Effective November 19, 2016, Commissioner Julie Lightfoot will resign as Road Commissioner due to being elected as Clerk of Freeman Township.

Al Leonard, Engineer-Tech, gave an updated engineering department report.

Aric McNeilly, Road Maintenance Foreman, gave an updated road maintenance report.

Dave Sunday, Road Maintenance Foreman, gave an updated road maintenance report.

Deepak Gupta, Engineer-Manager, gave an updated Engineer-Manager report.

There being no further business to come before the Board, the meeting adjourned at 9:44 a.m.

Kimberly Kimmel, Board Secretary

Michael Duggan, Vice-Chair