

CLARE COUNTY ROAD COMMISSION

Minutes of the workshop of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on April 17, 2019.

The workshop was called to order at 7:04 a.m. by Commissioner Richard Haynak.

Commissioners present: Timothy Haskin, Richard Haynak and Karen Hulliberger.

Commissioners absent: none.

Staff present: Deepak Gupta, Engineer-Manager; DJ Blain, Shop Foreman; Donna Henke, Administrative Asst./Payroll Clerk; Kimberly Jones, Finance Director/Board Secretary; Al Leonard, Engineer-Tech.; Aric McNeilly, Road Maintenance Foreman and David Bondie, Asst. Road Maintenance Foreman.

Commissioner Haskin requested the following: spreadsheet to include (most current) last three years total project cost for all townships, in-kind/road commission cost, all road commission projects, completed thru December and distributed in January of each year.

2019 construction season was discussed in detail. Discussion was as follows:

1. 2018 unfinished projects
2. 2019 priority #1 gravel projects (red) includes: Claroskee (Franklin Twp); Bass Lk (Hatton Twp); Harding (Lincoln Twp); Surrey (Sheridan Twp)
3. 2019 priority #2 gravel projects (blue) includes: Long Lk (Summerfield Twp); Clarence (Greenwood Twp); Cranberry (Hamilton Twp); Lake of Pines Sub #1 (Freeman Twp); W. Long Lk. (Frost Twp)
4. 2019 priority #3 (green) and priority #4 (black) gravel projects includes: Partridge/Pine (Winterfield Twp); Adams (Hatton/Grant Twps); Cornwell (Sheridan/Grant Twps); Lake of Pines Sub #2 (Freeman Twp); E. Long Lk (Frost Twp); Meredith Grade (Franklin Twp)
5. 5 miles of primary gravel projects (CCRC projects)
6. Aggressive maintenance and drainage plans in Arthur and Sheridan Townships

2019 and 2020 township match and in-kind (road commission) costs were discussed for all township. The 3-year and 4-year analysis spreadsheets were reviewed.

Various strategies for 2019-2020 construction and maintenance season were discussed by all staff.

2019 chip seal projects were discussed.

Clare Avenue (sandwich seal) top layer was discussed.

2019 shoulder maintenance discussed.

There being no further business to come before the Board, the workshop was adjourned at 7:49 a.m.

Kimberly Jones, Finance Director/Board Secretary

Richard Haynak, Chairman