

## CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on Jul 3, 2019.

The meeting was called to order at 9:00 a.m. by Commissioner Richard Haynak.

Commissioners present: Timothy Haskin, Richard Haynak and Karen Hulliberger.

Commissioners absent: none.

Staff present: Kimberly Jones, Finance Director/Board Secretary; Al Leonard, Engineer-Tech/Co-Manager; Aric McNeilly, Road Maintenance Foreman/Co-Manager and David Bondie, Asst. Road Maintenance Foreman.

Pledge of Allegiance.

Guests present: Stacie Wilhelm, SD Consulting; Pat Adams, Hayes Township resident; Tom Dougherty and Pat Talagrand, Frost Township residents; David Hoefling, Clare County Board of Commissioner (6<sup>th</sup> District); Dan Fitzpatrick, Arthur Township resident; Al Housler, Freeman Township Supervisor; Bill Henry, Sheridan Township resident; Michael R. Kluck, Attorney at Law, Michael R. Kluck and Associates.

The minutes of the June 19, 2019 regular meeting and June 19, 2019 closed meeting were read and approved as read.

The fund balance report was presented and discussed. On a motion by Commissioner Haynak, seconded by Commissioner Hulliberger and approved unanimously, it was moved to approve payments for: Payroll, FICA, PE 6/30, (53009-53017), AP (72534-72579) and HRA totaling \$600,763.84.

Dan Fitzpatrick, Arthur Township resident, made the following statements regarding his township: road maintenance, township complaints, how the entire county has had it and how he isn't happy with the road commission as a whole. Commissioner Haskin, Aric McNeilly, Road Maintenance Foreman/Co-Manager and David Bondie, Asst. Road Maintenance Foreman, tried to answer Mr. Fitzpatrick's concerns. A few of their comments were: we are currently doing major maintenance work in Arthur and Sheridan Townships and this will take time, complaints are taken at the front office, but people have to call the road commission to make those complaints, so we can log them and pass them on to our Foreman. Our website has all of our contact information for our county residents.

Valentine Yoder, Sheridan Township resident, discussed the following: crown in the gravel roads, issues with Adams, Athey, Brand and Dover Roads and requested sand in the clay areas. Both Foreman replied stating how they understand that it may look as if we aren't doing as much work as needed on certain roads and they asked for patience. They have been working in these townships. Unfortunately, weather/rain, failing culverts has halted some maintenance work. Foreman also stated that they started at 61 and are working south and also started some work on Clarwin.

Bill Henry, Sheridan Township resident, discussed Surrey off Tobacco project. Al Leonard, Engineer-Tech/Co-Manager, stated that the township tabled the contract.

Pat Adams, Hayes Township resident, stated that he had gotten on the CCRC website to find our email and said it was very easy to use and send email. He had sent an email regarding a few concerns that he had and he received an answer from Aric McNeilly, Road Maintenance Foreman/Co-Manager, in a timely manner.

Mr. Adams requested Mr. McNeilly to contact him and they can further discuss his concerns in the subdivisions.

Stacie Wilhelm, SD Consulting, updated the Board that she has been working on water way analysis, bridge plans and scour reports and compliance reporting with new online reporting requirements.

Dave Bondie, Assistant Road Maintenance Foreman, gave an updated road maintenance report covering: battling the weather/rain tends to put scheduled maintenance and projects behind, four townships have brined; a few have cancelled due to rain, trying to get maintenance blading and blading for brine completed, but again rain delays everything and we are also currently mowing gravel and asphalt roads and MDOT trunklines.

Aric McNeilly, Road Maintenance Foreman/Co-Manager, gave an updated road maintenance report stating that the Lake Station culvert has been repaired and is now open to through traffic. Commissioner Haskin asked how long did the permit process hold up the project and the Foreman replied approximately one month. Aric also went on to say that CCRC is on our four 10-hour day schedule for the summer. Fridays, are on a volunteer basis, and used to work on projects, etc. Aric stated that he, David Bondie, Commissioner Haynak and a few employees attended the Greenwood Township picnic and thank you to Stacie Wilhelm for all handouts and materials she put together. Lastly, he stated that the Harding gravel project is close to completion. He also stated that CCRC will be working on updating our website to be more user friendly.

Al Leonard, Engineer-Tech/Co-Manager, gave an updated Engineer-Tech report and updated the Board on the following: paving and shouldering projects.

On a motion by Commissioner Haynak, seconded by Commissioner Hulliberger and approved unanimously, it was moved to go into closed session at 9:30 a.m. as permitted under Section 8(c) of the Open Meeting Act (OMA), for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing. Roll call vote. Tim Haskin, Yes; Richard Hayank, Yes; Karen Hulliberger, Yes.

The Board came out of closed session at 10:28 a.m.

Commissioner Hulliberger stated that she received an email regarding an issue with Jackson Ave. David Bondie, Asst. Road Maintenance Foremen, stated that he checked the issue and everything is ok.

David Bondie also stated that Lake Station Ave., may need extra materials added as things settle. Roads are being checked and we also had a washout on MDOT that had to be had to be fixed.

There being no further business to come before the Board, the meeting was adjourned at 10:33 a.m.

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Kimberly Jones, Finance Director/Board Secretary

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Richard Haynak, Chairman