

## CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on February 18, 2021.

The meeting was called to order at 8:00 a.m. by Karen Hulliberger, Chair.

Commissioners present: Timothy Haskin, Bill Simpson, Tim Haskin, Max Schunk, and Dave Coker.

Commissioners absent: none.

Staff present: Dewayne Rogers, Managing Director; Kayla Randle, Finance Clerk/Board Secretary; and David Bondie, Superintendent.

Guests present: Undersheriff Dwayne Miedzianowski, Clare County Sheriff's Department; Sargent Steven Sentz, Clare County Sheriff's Department.

On a motion by Commissioner Schunk, seconded by Commissioner Coker and approved unanimously, it was moved to approve the minutes of the February 4, 2021 regular meeting as presented.

The fund balance report was presented and discussed. On a motion by Commissioner Simpson, seconded by Commissioner Coker and approved unanimously, it was moved to approve payments for: AP (74202-74249), Payroll 2/10 (#53420-53428, #8773-8816), and HRA totaling \$327,461.10.

Clare County Undersheriff Dwayne Miedzianowski was present to stop in and see if there was anything the Road Commission may need.

Sargent Steven Sentz reported that weight master training went well with 8 participants.

Dewayne Rogers, Managing Director discussed some options to put in a round-a-bout at the Surrey Road/Old State crossing. Commissioners discussed researching some signage to put in there based on the crash report data that was compiled and presented.

Dewayne Rogers, Managing Director gave an update on the progress at the Vandecar Bridge. The official construction start date will be July 5, 2021 and done by Thanksgiving.

On a motion by Commissioner Haskin, seconded by Commissioner Hulliberger and approved unanimously, it was moved to approve the transfer of MTF funds from Primary to Local in the amount of \$1,911,864.64.

On a motion by Commissioner Simpson, seconded by Commissioner Schunk and approved unanimously, it was moved to approve Karen Hulliberger, Chair to sign the ACT 51 report and have Kayla Randle, Finance Director/Board Secretary to submit the report.

On a motion by Commissioner Hulliberger, seconded by Commissioner Simpson and approved unanimously, it was moved to adopt the Best Practices Policy as presented.

Dewayne Rogers, Managing Director updated the Commissioners on a vibratory roller he approved to purchase in the amount of \$40,000, which was in the budget.

David Bondie, Superintendent updated the Commissioners on the culvert at Brand Ave and said the road should be open in a week. David also gave an update on the timeline for the grey barn, and that County back up salt was ordered and delivered.

Dewayne Rogers, Managing Director updated the Commissioners that he was having an annual meeting with the DNR today at 9:00a.m. to go over permitting and future projects. Dewayne also recognized the crew for doing a great job with winter maintenance.

Kayla Randle, Finance Director/Board Secretary updated the Commissioners on completing the ACT 51 report and let them know the audit is finished. The auditor is finishing up the draft audit and representation letter before presenting to the board.

Commissioner Coker asked if there were any lawsuits against the Clare County Road Commission.

There being no further business to come before the Board, the meeting was adjourned at 8:32 a.m.

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Kayla Randle, Finance Director/Board Secretary

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Karen Hulliberger, Chairperson