

## CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on July 5, 2017.

The meeting was called to order at 9:00 a.m. by Chairman Michael Duggan.

Commissioners present: Timothy Haskin and Richard Haynak.

Commissioners absent: none.

Staff present: Deepak Gupta, Engineer-Manager; Kimberly Kimmel, Finance Director; Aric McNeilly, Road Maintenance Foreman and Dave Sunday, Road Maintenance Foreman.

Pledge of Allegiance.

Guest present: Sandy Bristol, Clare County Board of Commissioners; Mark Steits, Frost Township Resident.

The minutes of the June 7, 2017 regular meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Duggan, seconded by Commissioner Haskin and approved unanimously, it was moved to approve payments for: Payroll, FICA PE 6/8, 6/22 (52372-52396), MERS, HRA and AP checks (#70259-70344) totaling \$489,900.60.

Sandy Bristol, Clare County Board of Commissioner, discussed various township meetings she had attended and Clare County updates.

Roadside Brush Control bids opened on June 27, 2017 were reviewed by the Board. On a motion by Commissioner Duggan, seconded by Commissioner Haskin and approved unanimously, it was moved to award the bids in the best interest of the Road Commission. A copy of the bids may be found following these minutes.

2017 Pavement Marking bids opened on June 27, 2017 were reviewed by the Board. On a motion by Commissioner Duggan, seconded by Commissioner Haskin and approved unanimously, it was moved to award the bids in the best interest of the Road Commission. A copy of the bids may be found following these minutes.

On a motion by Commissioner Duggan, seconded by Commissioner Haskin and approved unanimously, it was moved to approve the MDOT Construction Permit to work within the MDOT right-of-way for all MDOT projects and name our Engineer-Tech as our authorized personnel. A copy of the permit may be found following these minutes.

The 2017 MERS annual meeting will be held September 20-22, in Detroit, Michigan. On a motion by Commissioner Haskin, seconded by Commissioner Duggan and carried unanimously, it was moved to appoint Donna Henke as voting officer delegate and Kimberly Kimmel as officer alternate to represent the Board at this annual meeting. The hourly employees have delegated Kenneth Pitchford as voting employee delegate and John Koch as employee alternate.

On a motion by Commissioner Duggan, seconded by Commissioner Haskin and carried unanimously, it was moved to vote for Tim O'Rourke and John Rogers for the At-large Board of Directors positions for MCRCSIP.

On a motion by Commissioner Haskin, seconded by Commissioner Duggan and carried unanimously, it was moved to vote for Alan Cooper and Brian Gutowski for the Northern Representative Board of Directors positions for MCRCSIP.

On a motion by Commissioner Haynak, seconded by Commissioner Haskin and approved unanimously, it was moved to approve Depository Designation Resolution #17-01. A copy of the resolution may be found following these minutes.

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On a motion by Commissioner Haynak, seconded by Commissioner Haskin and approved unanimously, it was moved to approve Investment Resolution #17-02. A copy of the resolution may be found following these minutes.

Aric McNeilly, Road Maintenance Foreman, gave an updated road maintenance report.

Dave Sunday, Road Maintenance Foreman, gave an updated road maintenance report.

Deepak Gupta, Engineer-Manager, gave an updated Engineer-Manager report.

Nepotism Policy was discussed, pertaining to Temporary employee Joshua Burger. On a motion by Commissioner Haskin, seconded by Commissioner Duggan and carried unanimously, it was moved to waive the Nepotism Policy for Joshua Burger and hire Joshua as a full-time employee, effective 7/6/17. On a motion by Commissioner Haskin, seconded by Commissioner Haynak and carried unanimously, the Board agreed to waive Joshua Burger's six month probationary period contingent upon union approval/agreement.

There being no further business to come before the Board, the meeting was adjourned at 9:58 a.m.

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Kimberly Kimmel, Board Secretary

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Michael Duggan, Chair