

## CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on August 2, 2017.

The meeting was called to order at 9:00 a.m. by Chairman Michael Duggan.

Commissioners present: Timothy Haskin and Richard Haynak.

Commissioners absent: none.

Staff present: Deepak Gupta, Engineer-Manager; Kimberly Kimmel, Finance Director; Aric McNeilly, Road Maintenance Foreman and Dave Sunday, Road Maintenance Foreman.

Pledge of Allegiance.

Guest present: Sandy Bristol, Clare County Board of Commissioners; Norman Couture, Frost Township Resident.

The minutes of the July 5, 2017 regular meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Haskin, seconded by Commissioner Duggan and approved unanimously, it was moved to approve payments for: Payroll, FICA PE 7/6, 7/20 (52397-52435), MERS, HRA, MESC (2017 1<sup>st</sup> & 2<sup>nd</sup> Qtr) and AP checks (#70345-70442) totaling \$1,385,280.55.

Galvanized Pipe bids (#21) opened on July 12, 2017 were reviewed by the Board. On a motion by Commissioner Haskin, seconded by Commissioner Haynak and approved unanimously, it was moved to award the bid in the best interest of the Road Commission. A copy of the bids may be found following these minutes.

Arnold Lake Road Culvert bids (#22) opened on August 1, 2017 were reviewed by the Board. On a motion by Commissioner Duggan, seconded by Commissioner Haskin and approved unanimously, it was moved to award the bid in the best interest of the Road Commission. A copy of the bids may be found following these minutes.

Deepak discussed the Stockwell Road Crossing – Wildlife program and Landowners Agreement. It was a consensus of the Board to budget approximately \$16,000 for this project in 2018.

The 2017 NMARC annual meeting will be held September 13-15, in Boyne Falls, Michigan. On a motion by Commissioner Haskin, seconded by Commissioner Duggan and carried unanimously, it was moved to appoint Deepak Gupta as voting delegate.

MERS Health Care Saving Program (HCSP) was discussed. On a motion by Commissioner Haskin, seconded by Commissioner Duggan and carried unanimously, it was moved to adopt the HCSP Uniform Resolution effective September, 1, 2017. A copy of the official Resolution and each Division/Plan may be found following these minutes.

Sandy Bristol, Clare County Board of Commissioner, discussed various township meetings she had attended and Clare County updates.

Norman Couture, Frost Township Resident, discussed concerns in Frost and Hatton Townships.

Administrative Staff/Wage discussed for the following employees:

Donna Henke, Administrative Assistant. On a motion by Commissioner Haynak, seconded by Commissioner Haskin and carried unanimously, it was moved to approve \$1.00/per hr pay increase, effective 8/1/2017.

David Bondie, Truck Driver, discussed. On a motion by Commissioner Duggan, seconded by Commissioner Haskin and carried unanimously, it was moved to promote David Bondie from union employee to Administration / Assistant Road Foreman, effective 8/7/2017, starting wage \$21.45/per hr.

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Aric McNeilly, Road Maintenance Foreman, gave an updated road maintenance report.

Dave Sunday, Road Maintenance Foreman, gave an updated road maintenance report.

Deepak Gupta, Engineer-Manager, gave an updated Engineer-Manager report.

There being no further business to come before the Board, the meeting was adjourned at 9:52 a.m.

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Kimberly Kimmel, Board Secretary

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Michael Duggan, Chair