

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its' office at 3900 East Mannsiding Road, Harrison, Michigan on June 15, 2011.

The meeting was called to order at 7:00 p.m. by Chairman Michael Duggan with Commissioners Richard Haynak and Eddy Garver in attendance. Staff present was Manager Ron Bushong and Finance Director Kim Kimmel.

Guests present were; Dave Cooper, Hamilton Township Supervisor; Richard Wells, Freeman Township Trustee and Craig Schripsema, OHM.

Pledge of Allegiance.

Minutes of the May 18, 2011 meeting were approved as written.

The fund balance report was presented and expenses were reviewed. On a motion by Commissioner Haynak, seconded by Commissioner Duggan and carried unanimously, it was moved to approve for payment Payroll ending 5/29/11 (checks 48340-48368 and 1848-1864), May MERS and Accounts Payable (checks 63296-63349) totaling \$245,272.16.

Permits 27-11 and 28-11 for AT&T to work in the road right-of-way of Clare County roads were examined and signed by all members of the Board.

Richard Wells, Freeman Township Trustee discussed upcoming Limestone projects.

Dave Cooper, Hamilton Township Supervisor discussed road brining, possible future gravel projects and also thanked the Road Commission for a job well done.

Commissioner Duggan proposed the following resolution and moved for its' adoption.

We, the Board of County Road Commissioners of Clare County, do hereby request reimbursement in the amount of \$10,000.00 (not to exceed \$10,000.00) for payments made during the period of July 1, 2010 through June 30, 2011 to licensed professional engineers employed or retained by this Commission, in accordance with the following:

Sec 12(2) of Act 51, as amended.

Each county road commission shall be reimbursed in an amount to \$10,000.00 per year for the sum paid to a licensed professional engineer employed or retained by the county road commission in

the previous year. The sum shall be returned to each county road commission certified by the state transportation department as complying with this subsection regarding the employment of an engineer."

We further state that if we do not have a licensed professional engineer in our employ, copies of billings are enclosed with the completed form to justify the payment.

Resolution seconded by Commissioner Haynak and carried unanimously.

Manager Bushong discussed engineering proposals for the Clare Avenue 2013 project.

C2AE - \$75,450
KPM - \$85,757.50
OHM - \$63,500
Rowe Inc - \$52,396
Wilcox PS - \$47,725

On a motion by Commissioner Duggan, seconded by Commissioner Haynak it was moved to award the engineering to Wilcox PS due to their ratings, qualifications and pricing.

Manager Bushong updated the Board regarding the telephone system, 2 new workstations, health insurance changes and the installation of new energy efficient lighting. We will be opening bids on July 6th for proposed gravel projects. Manager Bushong updated the Board on maintenance operations including, mowing, blading, crack sealing and culvert maintenance.

On a motion by Commission Haynak, seconded by Commissioner Garver it was moved to authorize Manager Bushong to sign the Intergovernmental Agreement between the Road Commission and Clare County Board of Commissioners.

Commissioner Haynak requested that improvements be made to the Tom Armentrout property located in Hatton Township adjacent to our County owned gravel pit. Manager Bushong will look into this issue. Commissioner Haynak also commented on internal procedures.

There being no further business to come before the Board, the meeting adjourned at 7:58 p.m.

Kimberly Kimmel, Finance Director

Michael Duggan, Chairman