

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on July 20, 2011

The meeting was called to order at 9:00 a.m. by Chairman Michael Duggan with Commissioners Richard Haynak and Eddy Garver in attendance. Staff present was Manager Ron Bushong ; Road Maintenance Supervisor John Krchmar; and Finance Director, Kimberly Kimmel.

Pledge of Allegiance

Guests present were Richard Wells, Freeman Twp. Trustee; and Jo Shell, Arden Shell Trucking

The minutes of the July 6, 2011 Board meeting were read and approved.

The fund balance report was presented and discussed and bills were reviewed. On a motion by Commissioner Duggan, seconded by Commissioner Haynak and carried unanimously, it was moved to approve for payment payroll ending 07/10/2011(checks 48426-48454 & 1899-1915), check for FICA, June MERS, STD FICA and AP checks 63410 thru 63455 totaling \$165,534.94.

Manager Ron Bushong gave an update on phones and computer equipment. The new phone system has been scheduled for an August installation/training. The upgrade on the computers has been completed.

The Board was informed that Ron Rexer has requested that a farm implement sign be replaced on Arnold Lake Road. After discussion, it was the consensus of the Board that the old sign be removed and not replaced. Manager Bushong will have the road commission sign department remove said sign.

The Sign Retroreflectivity policy is in progress and will be presented to the Board at a later meeting for approval.

Commissioner Duggan proposed the following resolution to apply for a safety grant for the Clare Avenue/Mannsiding Road intersection in 2013.

WHEREAS, Federal funds for the Local Safety Program to be used for highway safety improvements on the local roadway system are available through application to the Michigan Department of Transportation (MDOT), and

WHEREAS, applications are currently being accepted for the fiscal year(FY) 2013 program, and

WHEREAS, the Clare County Road Commission desires to make safety improvements at the intersection of Clare Avenue and Mannsiding Road because of the number of accidents and loss of life at this location,

NOW, THEREFORE BE IT RESOLVED that the Board of County Road Commissioners of Clare County, Michigan supports an application for 2013 FY Federal Local Safety Program funds for traffic safety improvements at the Clare Avenue and Mannsiding Road intersection.

Resolution seconded by Commissioner Haynak and carried unanimously.

Arden Shell Trucking has completed the Cook Avenue clearing project.

At 9:15 a.m. sealed bids for the Hamilton Township gravel project were opened and read as follow:

<u>Bidder</u>	<u>Unit Price</u>	<u>As Read Bid</u>
Fisher Sand & Gravel 921 S. Jefferson Rd. Midland, MI 48640	\$5.73/ton	\$25,212.00
Arden Shell Trucking 2596 Weber Rd. Gladwin, MI 48624	\$6.04/ton	\$26,476.00
Halliday Sand & Gravel 1128 Federal Avenue Houghton Lake, MI 48629	\$6.28/ton	\$27,632.00

The Board accepted all bids and will award with township approval in the best interest of the road commission and Hamilton Township. Bids on file in the secretary's file.

At 9:15 a.m. sealed bids for pavement marking were opened and read as follows:

<u>Bidder</u>	<u>Description</u>	<u>As Read Bid</u>
P.K. Contracting 5743 W. Kelly Rd. Lake City, MI 49661	Regular dry, 4" yellow	\$.0505/ft
	Regular dry, 4" white	\$ 0.495/ft
	Railroad crossing	\$100.00/ea
	Snowmobile crossing	\$ 5.00/ea

A bid from Michigan Pavement Marking arrived at 9:21 a.m., but was rejected and left unopened. The Board will award in the best interest of the road commission. Bids on file in the secretary's file.

Permits 34-11 for Michigan Tech University, 35-11 & 36-11 for AT & T to work in the road right-of-way of Clare County roads were examined and signed by all members of the Board.

The work rules have been finalized. On a motion by Commissioner Haynak, seconded by Commissioner Duggan and carried unanimously it was moved to adopt the Clare County Road Commission Rules and Regulations No. 072011-01 as presented. A copy may be found immediately following these minutes.

Road Maintenance Foreman, John Krchmar gave an updated work report. The employees have been doing a lot of cracksealing in Winterfield Township and mowing on the blacktop roads.

There being no further business to come before the Board, the meeting was adjourned at 9:44 a.m.

Kathy Duynslager, Board Secretary

Michael S. Duggan, Chair