

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on August 3, 2011

The meeting was called to order at 9:00 a.m. by Chairman Michael Duggan with Commissioners Richard Haynak and Eddy Garver in attendance. Staff present was Manager Ron Bushong ; Road Maintenance Supervisor John Krchmar; and Finance Director, Kimberly Kimmel.

Pledge of Allegiance

Guests present were Richard Wells, Freeman Twp. Trustee.

The minutes of the July 20, 2011 Board meeting were read and approved.

The fund balance report was presented and discussed and bills were reviewed. On a motion by Commissioner Duggan, seconded by Commissioner Haynak and carried unanimously, it was moved to approve for payment payroll ending 07/24/2011(checks 48455-48485 & 1916-1931), check for FICA, and AP checks 63456 thru 63491 totaling \$88,470.57.

Manager Ron Bushong gave an update on the Farwell Safe Routes to School project. Due to the fact the project has to be ran thru the Clare County Road Commission, Manager Ron Bushong is required to sign said contract with MDOT. We therefore would be liable for any overruns on the project. After discussion it was the consensus of the Board to authorize Manager Ron Bushong to draw up a contract or letter stating the Farwell Schools, Village of Farwell and Surrey Township would be liable for any overruns on the project.

The Board approved work rules have been handed out to each road commission employee and are in effect August 3, 2011.

August 8-10, 2011 MDOT will be doing a temporary single lane closure at the Mannsiding & US127 overpass.

It was brought to the Road Commission's attention that someone recently built or placed a large shed in the right-of-way on W. Shingle Lake Dr. in Lincoln Township. Clare County Road Commission staff verified that the entire shed is in the right-of-way and is a hazard and a liability. The Board instructed Manager Ron Bushong to draft a letter to the property owner instructing them to move the shed.

Arden Shell Trucking has completed the clearing project on Cook Avenue in Winterfield Township.

On a motion by Commissioner Duggan, seconded by Commissioner Garver and carried unanimously it was moved to authorize Manager Ron Bushong to sign Wilcox & Associates work order for the Pine Road Bridge engineering .

Permits 38-11 for Global Remediation Technology; 39-11, 40-11 for AT&T/Bodrie Trenching; and 41-11, 42-11, and 43-11 for AT & T/PowerTel to work in the road right-of-way of Clare County roads were examined and signed by all members of the Board.

The following construction agreements were approved and signed by the Board.

<u>Project No.</u>	<u>Road Name and Project Description</u>
608205	Clarence ; Athey Ave. 1 mile east 6" gravel, Hamilton Twp.

There being no further business to come before the Board, the meeting was adjourned at 9:48 a.m.

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Kathy Duynslager, Board Secretary

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Michael S. Duggan, Chair