

## CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on January 18, 2012.

The meeting was called to order at 9:00 a.m. by Chairman Michael Duggan with Commissioners Richard Haynak and Eddy Garver in attendance. Staff present was Ron Bushong, Manager; and Kimberly Kimmel, Finance Director.

Pledge of Allegiance

Guest present was Richard Wells, Freeman Township Trustee.

The minutes of the January 4, 2012 regular Board meeting were read and approved.

The fund balance report was presented and discussed and bills were reviewed. On a motion by Commissioner Duggan, seconded by Commissioner Haynak and carried unanimously, it was moved to approve for payment payroll ending 01/08/12 (checks 48841-48868), check for FICA, and AP checks 63996 thru 64034 totaling \$102,882.33.

Gateway Refrigeration has most of the boiler updates completed.

The current mailbox policy was discussed. It was the consensus of the Board that unless a road commission truck actually hits the mailbox, the Clare County Road Commission will not be replacing the mailbox.

Manager Bushong discussed the use of road commission equipment for personal use by employees, including snow removal. Manager Bushong understood that the Clare County Road Commission had such a policy in place since about 2004. It was the consensus of the Board to continue the policy prohibiting the use of road commission equipment for personal use. Manager Bushong will advise the supervisors and employees of the continuance of this policy.

The hot water tank is leaking and may need to be replaced. Manager Bushong explained that he is in the process of getting quotes. This issue will be discussed at a later board meeting.

Permits 01-12 for Devon Energy/J & N Inc. and -2-12 for MichCon/DTE Energy to work in the road right-of-way of Clare County roads were examined and signed by all members of the Board.

Manager Bushong presented the contract between the Clare County Road Commission and the Clare County Sheriff Department for weighmaster services. On a motion by Commissioner Haynak, seconded by Commissioner Garver and carried unanimously it was moved to authorize Commissioner Michael Duggan sign said contract.

There being no further business to come before the Board, the meeting was adjourned at 9:52 a.m.

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Kathy Duynslager, Board Secretary

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Michael S. Duggan, Chair