

## CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on May 1, 2013.

The meeting was called to order at 9:00 a.m. by Chairman Richard Haynak with Commissioners Eddy Garver and Michael Duggan in attendance. Staff present was Ronald Bushong, Manager; Kimberly Kimmel, Finance Director and John Krchmar, Road Maintenance Foreman.

Pledge of Allegiance.

Guests present were Richard Wells, Freeman Twp. Trustee and Dan Novak, AIS Equipment.

The minutes of the April 17, 2013 regular Board meeting were read and approved as read.

The fund balance report was presented and discussed and bills were reviewed. On a motion by Commissioner Haynak, seconded by Commissioner Duggan and carried unanimously, it was moved to approve for payment payroll ending 04/14/2013 (checks 49821 thru 49849), check for FICA, and AP checks 65383 thru 65418 totaling \$246,832.29.

Manager Ron Bushong introduced the new Engineering Technician, Allan Leonard, to the Board.

After discussion, Commissioner Duggan made a motion to purchase a Walk-n-Roll for a grader with 2 hook-up's from AIS thru MiDeal. Motion seconded by Commissioner Haynak and carried unanimously.

Summer hours will begin May 6, 2013. Hours will be Monday thru Thursday, 6:00 a.m. - 4:30 p.m.

The Clare Avenue project has been delayed due to AT&T. Manager Bushong informed the Board that any late charges incurred from the contractor will be billed to the utility company.

We are taking applications for Administrative Assistant/Payroll Clerk until May 10, 2013.

Road Foreman Krchmar gave an updated road maintenance report.

Permit 10-13 for Beverly Thompson to work in the road right -of-way of Clare County roads was examined and signed by all members of the Board.

Manager Bushong discussed GPS software. All the new radios are installed and the radio tower is ready. GPS can now be enabled at a cost of approximately \$25,000.

Finance Director, Kim Kimmel, informed the Board our commercial paper has expired. We are reinvesting in a CD for for 5 years at a rate of 1.4%. There is no penalty for early withdrawal.

We have received the new Sunlife Dental Insurance rates effective June 1, 2013. Due to the increase the road commission will look at other dental plans.

Manager Bushong informed the Board that Tim O'Rourke (Roscommon County Road Commission Manager) has resigned from all CRAM boards.

Commissioner Haynak has a previous appointment and left the board meeting at 9:45 a.m.

Manager Bushong read a thank-you from Ron Shear, a Surrey Township resident.

AT&T has applied for two right-of-way permits. Manager Bushong will hold the permits until their work on the Clare Avenue project is complete.

Commissioner Garver gave an update on the Emergency Management meeting.

There being no further business to come before the Board, the meeting was adjourned at 9:52 a.m.

---

Kathy Duynslager, Board Secretary

---

Richard F. Haynak, Chair