

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on June 19, 2013

The meeting was called to order at 9:00 a.m. by Chairman Richard Haynak with Commissioners Eddy Garver and Michael Duggan in attendance. Staff present was Ronald Bushong, Manager; and Kimberly Kimmel, Finance Director.

Pledge of Allegiance.

Guest present was David Cooper, Hamilton Township Supervisor, and Attorney Tom Derderian.

The minutes of the June 5, 2013 regular Board meeting were read and approved as read.

The fund balance report was presented and discussed and bills were reviewed. On a motion by Commissioner Garver, seconded by Commissioner Duggan and carried unanimously, it was moved to approve for payment payroll ending 06/09/13 (checks 49933 thru 49961), check for FICA, and AP checks 65522 thru 655262 totaling \$243,178.55.

Anthony Capucci, Hayes Township resident on Timberlane Rd., discussed the project on Clare Avenue. He felt there should be better signing and was concerned with some safety issues. Manager Ronald Bushong explained that all emergency vehicles would be able to get thru the project whenever necessary.

David Cooper, Hamilton Township Supervisor, commended the road commission on a good job that was being done with the boom mower in his township.

Al Leonard, Engineer Technician, gave an update on the Clare Avenue project. The estimated completion date is August 16, 2013. The project is behind due to utilities not moving lines.

Manager Bushong informed the Board the new pickups arrived June 17, 2013 and are waiting to have radios installed before they are put into service.

After discussion, it was the consensus of the Board to have Manager Bushong advertise for regular and part-time employment.

Commissioner Duggan proposed the following resolution and moved for its' adoption.

We, the Board of County Road Commissioners of Clare County, do hereby request reimbursement in the amount of \$10,000.00 (not to exceed \$10,000.00) for payments made during the period of July 1, 2012 through June 30, 2013 to licensed professional engineers employed or retained by this Commission, in accordance with the following:

Sec 12(2) of Act 51, as amended.

Each county road commission shall be reimbursed in an amount to \$10,000.00 per year for the sum paid to a licensed professional engineer employed or retained by the county road commission in the previous year. The sum shall be returned to each county road commission certified by the state transportation department as complying with this subsection regarding the employment of an engineer."

We further state that if we do not have a licensed professional engineer in our employ, copies of billings are enclosed with the completed form to justify the payment.

Resolution seconded by Commissioner Garver and carried unanimously.

On a motion by Commissioner Duggan, seconded by Commissioner Garver and carried unanimously, it was moved to go into closed session at 9:45 a.m.

On a motion by Commissioner Haynak, seconded by Commissioner Duggan and carried unanimously, it was moved to come out of closed session at 10:22 a.m.

Permits 28-13 & 29-13 for AT&T to work in the road right -of-way of Clare County roads were examined and signed by all members of the Board.

The following road construction agreements were approved and signed by all members of the Board.

Project No.
608208

Road Name and Project Description
Hamilton Twp., Springwood lake Rd.,
Rodgers Ave. to Athey Ave., 2 miles,
Furnish & deliver, MDOT spec 23A gravel

Manager Bushong discussed revising the Clare County Road Commission work rule Major Offenses #1, "Major chargeable accident" .Our attorney has recommended removing the line "Minimum Penalty: Written Reprimand and five(5) work days off without pay, and the "NOTE: Penalty is to be determined by

Manager and Board of County Road Commissioners". It was the consensus of the Board to follow Attorney Derderian's recommendation.

Roof repair and insulation bids taken on June 5, 2013 were discussed. After Manager Ron Bushong and Stock Clerk Jeff Lloyd thoroughly examined the bids it was recommended to award the bid to Springfield Commercial Roofing. On a motion by Commissioner Duggan, seconded by Commissioner Haynak and carried unanimously, it was moved to award the bid for the entire roof to Springfield Commercial Roofing.

Manager Bushong terminated an AFSCME employee on June 18, 2013 for habitual misconduct.

Employee Lloyd Pifer, who was off on workers compensation since February 2013 has returned to work.

There being no further business to come before the Board, the meeting was adjourned at 10:55 a.m.

Kathy Duynslager, Board Secretary

Richard F. Haynak, Chair