

## CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on July 3, 2013.

The meeting was called to order at 9:00 a.m. by Chairman Richard Haynak.  
Commissioners present: Eddy Garver, Michael Duggan.  
Staff present: Ronald Bushong, Manager; Kimberly Kimmel, Finance Director; and Suzette Lewis, Administrative Assistant/Payroll Clerk.

Pledge of Allegiance.

Guest present: Richard Wells, Freeman Township Trustee.

The minutes of the June 19, 2013 regular Board meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Duggan, seconded by Commissioner Garver and carried unanimously, it was moved to approve payments for: payroll ending 06/23/13 (#49962-49989) and FICA, AP checks (#65563-65600) and June MERS totaling \$588,997.60.

Richard Wells, Freeman Township Trustee, discussed current road projects in his township.

Ron Bushong, Manager; discussed the following: Introduction of new employee Suzette Lewis, Administrative Assistant/Payroll Clerk; Springfield Roofing will begin roof repairs July 15, 2013; Employment applications are currently being accepted for two full-time positions and four temporary positions; bids are being accepted for MDOT TWA project until July 17, 2013, for US-10 in Surrey Township. Ron also gave an update on county road work and various road projects.

On a motion by Commissioner Garver, seconded by Commissioner Duggan and carried unanimously, it was approved to assign Board Secretary to Kimberly Kimmel.

On a motion by Commissioner Duggan, seconded by Commissioner Garver and carried unanimously, it was approved to increase the Petition for Abandonment application fee to \$1,000 (a non-refundable fee).

Permit 30-13 for Russell Warner to cut brush and trees in the road right-of-way of the seasonal portion of Dover Road in Sheridan Township was examined and signed by all members of the Board.

On a motion by Commissioner Duggan, seconded by Commissioner Garver and carried unanimously, it was approved to adopt the authorized Signature Resolution with Chemical Bank.

There being no further business to come before the Board, the meeting was adjourned at 9:44 a.m.

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Kimberly Kimmel, Board Secretary

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Richard F. Haynak, Chair