

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on July 17, 2013.

The meeting was called to order at 9:00 a.m. by Chairman Richard Haynak.  
Commissioners present: Eddy Garver, Michael Duggan.  
Staff present: Ronald Bushong, Manager; Kimberly Kimmel, Finance Director and Dave Sunday, Road Maintenance Sub-Supervisor.

Pledge of Allegiance.

Guest present: Jay Zuchnik, MDOT; Jeff Loomis, Crawford Contracting.

The minutes of the July 3, 2013 regular Board meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Duggan, seconded by Commissioner Garver and carried unanimously, it was moved to approve payments for: payroll ending 07/07/13 (#49990-50017) and FICA, AP checks (#65601-65653) totaling \$240,554.23.

Manager Ron Bushong updated the Board on the following: Springfield Roofing will not begin roof repairs until July 22, 2013; Employment applications are still being accepted for two full-time positions and four temporary positions; we will be selling equipment on Rangerbid.com; Walk-N-Roll Roller and two hitches from AIS are here and are being installed.

At 9:15 a.m. sealed bids for the MDOT TWA project on EB US-10 were opened and read as follows:

<u>Bidder</u>	<u>As read bid</u>
Robbin Harsh Excavating 9395 S. Clare Ave. Clare, MI 48617	No Bid
Crawford Contracting 3680 E. Baseline Rd, #B Mt. Pleasant, MI 48858	\$239,175.00

Jay Zuchnik, MDOT, informed the board that the above bid was over the approved MDOT prior approved amount and he will seek further approval.

On a motion by Commission Garver, seconded by Commissioner Duggan and carried it was moved to accept all bids and award in the best interest of the road commission and MDOT.

Manager Bushong gave an update on Kathy Duynslager moving to part-time status and her retirement date of August 7, 2013. He also gave a construction update on Clare Ave.

The 2013 MERS annual meeting will be held October 1-3, at the Grand Traverse Resort in Traverse City, Michigan. On a motion by Commissioner Duggan, seconded by Commissioner Garver and carried unanimously, it was moved to appoint Kimberly Kimmel as voting officer delegate and Suzette Lewis as officer alternate delegate to represent the Board at this annual meeting. The hourly employees, voting by secret ballot, have delegated Richard Rodgers as voting employee delegate and David Sunday as employee alternate delegate.

Permits 31-13 and 32-13 for AT&T to work in the road right-of-way were examined and signed by all member of the Board.

Dave Sunday gave an updated road maintenance report.

There being no further business to come before the Board, the meeting was adjourned at 9:59 a.m.

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Kimberly Kimmel, Board Secretary

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Richard F. Haynak, Chair