

## CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on August 21, 2013.

The meeting was called to order at 9:00 a.m. by Chairman Richard Haynak.  
Commissioners present: Eddy Garver, Michael Duggan.  
Staff present: Ronald Bushong, Manager and Kimberly Kimmel, Finance Director/Board Secretary

Pledge of Allegiance.

Guest present: Ed Erskin, Franklin Township Supervisor.

The minutes of the August 7, 2013 regular Board meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Haynak, seconded by Commissioner Garver and carried unanimously, it was moved to approve payments for: payroll ending 08/04/13 (#50047-50073), FICA, MERS and AP checks (#65711-65748) totaling \$171,684.91.

Ed Erskin, Franklin Township Supervisor, discussed concerns in Franklin Township and would like to review future road project plans with Manager Bushong.

Permits 36-13 and 44-13 for Charter to work in the road right-of-way were examined and signed by all members of the Board.

Manager Ron Bushong updated the Board on the following: roof repair is completed; three full-time employees will begin employment September 3, pending physicals/testing; equipment sales and #156 equipment repair; CRASIF award for having a mod factor less than one; MCRCSIP refund was received in the amount of \$79,389.

Manager Bushong also updated the Board that we will resume our 7:00 a.m. – 3:30 p.m. schedule effective September 30, 2013; GPS software selected was NeoTarra; Steve Graves, Shop Supervisor is back to work; and an update was given on current road projects.

Sealed bids are being accepted for a dura-patcher and will be opened September 18, 2013, at 9:15 a.m.

On a motion by Commissioner Haynak; seconded by Commissioner Garver and carried unanimously; it was moved to change the following board meetings:

September 4, 2013 – canceled;

October 2, 2013, rescheduled to October 9, 2013;

October 16, 2013, rescheduled to October 23, 2013.

On a motion by Commissioner Haynak; seconded by Commissioner Garver and carried unanimously; it was moved to pre-approve AP checks for September 4, 2013. Finance Director Kimberly Kimmel, will email a copy of the check register to Commissioner Duggan and contact Commissioner Haynak via telephone for verification.

On a motion by Commissioner Duggan; seconded by Commissioner Garver and carried unanimously; it was moved to purchase safety boots for all regular employees; not to exceed \$150 per employee; with money available from the CRASIF safety refund.

There being no further business to come before the Board, the meeting was adjourned at 9:47 a.m.

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Kimberly Kimmel, Board Secretary

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Richard F. Haynak, Chair