

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on December 4, 2013.

The meeting was called to order at 9:00 a.m. by Chairman Richard Haynak.

Commissioners present: Eddy Garver, Michael Duggan.

Staff present: Ronald Bushong, Manager; Kimberly Kimmel, Finance Director/Board Secretary; John Krchmar, Road Maintenance Supervisor and Dave Sunday, Road Maintenance Foreman.

Pledge of Allegiance.

Guest present: None.

The minutes of the November 20, 2013 regular Board meeting and closed Board meeting and November 22, 2013 special Board meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Duggan, seconded by Commissioner Garver and approved unanimously, it was moved to approve payments for: payroll ending 11/24/13 (#50270-50295), 12/2/13 (#50296-50304), FICA, HRA, MERS and AP checks (#66048-66087) totaling \$452,336.45.

Manager, Ron Bushong, updated the Board on the following: we are taking applications until December 18<sup>th</sup>, 3:30 p.m. for the full-time Mechanic position; new tandem blade truck is here and is in service; building drain system improvements are currently being reviewed; Bill Simpson's retirement party has been changed to Thursday, December 19<sup>th</sup> at 1:00 p.m.; urban boundary changes (ACUB) have been approved and certification will be taking place; changes have been made to the Federal Aid funding and carry over funds have been eliminated; an annual IT contract has been signed with IT Right; Rowe PSC has submitted a proposal for 2014 Grant Township road projects; vehicle options were discussed for Dave Sunday, Road Maintenance Foreman.

Permits 78-13 thru 81-13 for Charter and METC to work in the road right-of-way were examined and signed by all members of the Board.

Dave Sunday, Road Maintenance Foreman, gave an updated road maintenance report.

John Krchmar, Road Maintenance Supervisor, gave an updated road maintenance report.

Manager Bushong discussed building drain system improvements that are required by the Department of Environmental Quality.

There being no further business to come before the Board, the meeting was adjourned at 9:40 a.m.

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Kimberly Kimmel, Board Secretary

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Richard F. Haynak, Chair