

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on November 20, 2013.

The meeting was called to order at 9:00 a.m. by Chairman Richard Haynak.
Commissioners present: Eddy Garver, Michael Duggan (arrived at 9:18 a.m.).
Staff present: Ronald Bushong, Manager; Kimberly Kimmel, Finance Director/Board Secretary and John Krchmar, Road Maintenance Supervisor.

Pledge of Allegiance.

Guest present: None.

The minutes of the November 6, 2013 regular Board meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Garver, seconded by Commissioner Haynak, it was moved to approve payments for: payroll ending 11/10/13 (#50245-50269), FICA, HRA and AP checks (#66005-66047) totaling \$101,314.42.

Manager, Ron Bushong, updated the Board on the following: the new tandem blade truck is completed and will be delivered soon; we will be taking quotes for new IT service; we will be holding our annual safety meeting/Christmas luncheon on Friday, December 13th; Friday, December 20th, is Bill Simpson's last day and a retirement celebration/luncheon is planned for that afternoon; maintenance gravel and other 2014 budget concerns are being reviewed.

Manager Bushong discussed Clareola Road Bridge. It was a consensus of the Board to remove the bridge from our bridge inventory.

Due to scheduling conflicts, it was a consensus of the Board to change the January 2014 meeting dates. These dates will be posted in the lobby and on our website.

January 1, 2014 changed to January 8, 2014 at 9:00 a.m.

January 15, 2014 changed to January 22, 2014 at 9:00 a.m.

Manager Bushong discussed concerns with the Board regarding staff and the possibility of hiring a full-time certified mechanic. The Board agreed to allow hiring a full-time certified mechanic.

Permits 74-13 thru 76-13 for A T & T/Bodrie to work in the road right-of-way were examined and signed by all members of the Board.

John Krchmar, Road Maintenance Supervisor, gave an updated road maintenance report.

Manager Bushong discussed building drain system improvements that are required by the Department of Environmental Quality.

Commissioner Garver initiated discussion about management concerns.

At 9:47 a.m. Manager Ron Bushong requested to go into closed session.

On a motion by Commissioner Duggan, seconded by Commissioner Haynak and carried unanimously it was moved to go into closed session at 9:47 a.m.

The Board came out of closed session at 10:32 a.m.

The Board and Manager discussed administrative staff issues/concerns.

There being no further business to come before the Board, the meeting was adjourned at 10:37 a.m.

Kimberly Kimmel, Board Secretary

Richard F. Haynak, Chair