

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on November 6, 2013.

The meeting was called to order at 9:00 a.m. by Chairman Richard Haynak.

Commissioners present: Eddy Garver, Michael Duggan.

Staff present: Ronald Bushong, Manager; Kimberly Kimmel, Finance Director/Board Secretary; John Krchmar, Road Maintenance Supervisor; Al Leonard, Engineer-Tech; Steve Graves, Shop Supervisor and Brian Coon, Grader Operator/as needed Weighmaster.

Pledge of Allegiance.

Guest present: Richard Wells, Freeman Township Trustee and Larry Kleinhardt, Hatton Township Resident.

The minutes of the October 23, 2013 special, closed and regular Board meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Duggan, seconded by Commissioner Garver and carried unanimously, it was moved to approve payments for: payroll ending 10/27/13 and 11/04/13 (#50205-50244), FICA, HRA, Oct MERS and AP checks (#65957-66004) totaling \$163,131.80.

Richard Wells, Freeman Township Trustee, discussed concerns on various roads in Freeman Township.

Larry Kleinhardt, Hatton Township Resident, discussed a maintenance concern on Cornwell Avenue between Ashard Road and Browns Road.

Manager, Ron Bushong, updated the Board on the following: GPS installation is completed and is currently in use; Michael Kluck and Associates is currently working with MERS legal council regarding drafting language for our retirement plan.

On a motion by Commissioner Garver, seconded by Commissioner Duggan and carried unanimously, it was moved to adopt the updated Title VI Non-Discrimination Plan.

Manager Bushong discussed concerns with the Board regarding staffing concerns and the possibility of hiring a full-time certified mechanic. The Board agreed to allow hiring a full-time certified mechanic.

Manger Bushong, staff members and The Board continued discussions on possible frost law load restrictions on county gravel roads.

On a motion by Commissioner Haynak, seconded by Commissioner Garver, approved 2 votes yes, 1 vote no; it was moved to impose load restrictions on all county gravel roads beginning spring 2014. Commissioner Duggan voted no.

Permits 69-13 thru 72-13 for Osceola CRC, Charter, ANR and A T & T to work in the road right-of-way were examined and signed by all members of the Board.

Al Leonard, Engineer-Tech, gave an update on inventorying and rating county roads.

John Krchmar, Road Maintenance Supervisor, gave an updated road maintenance report.

Commissioner Duggan excused himself from the meeting at 10:03 a.m.

Manager Bushong discussed certified road issues in Lakepoint Subdivision, Hayes Township.

Commissioner Haynak discussed concerns on Colonville Rd.

There being no further business to come before the Board, the meeting was adjourned at 10:22 a.m.

Kimberly Kimmel, Board Secretary

Richard F. Haynak, Chair