

## CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on July 16, 2014.

The meeting was called to order at 9:00 a.m. by Chairman Richard Haynak.

Commissioners present: Eddy Garver and Michael Duggan.

Commissioners absent: none.

Staff present: Ronald Bushong, Manager; Kimberly Kimmel, Finance Director/Board Secretary; John Krchmar, Road Maintenance Supervisor; Suzette Michalski, Administrative Asst/Payroll Clerk; Al Leonard, Engineer-Tech; Jeff Lloyd, Stock Clerk; and Dave Sunday, Road Maintenance Foreman.

Pledge of Allegiance.

Guest present: David Cooper, Hamilton Township Supervisor; Mark Irwin, Garfield Township Trustee; Doug Moore, Fisher Transportation; Jo Shell, Arden Shell Trucking.

The minutes of the June 5, 2014 workshop; July 2, regular meeting; July 14, workshop were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Garver, seconded by Commissioner Duggan and approved unanimously, it was moved to approve payments for: payroll ending 07/06/14 (#50722-50748), FICA, HRA, and AP checks (#66735-66795) totaling \$128,957.53.

David Cooper, Hamilton Township Supervisor, discussed mowing, possibility of a weed control program, frost law weight restrictions and also wanted to thank Ron Bushong for all his work with Hamilton Township.

Mark Irwin, Garfield Township Trustee, discussed broom truck needs in township, road striping, street sign for Bugby/Hillcrest, and Garfield Township will be forming a committee for road needs/projects.

Manager Bushong informed the Board that the East Central Council meeting will be hosted by Clare CRC on August 28<sup>th</sup> at 9:30 a.m. at the Budd Lake Bar and Grill.

9:15 a.m. Bid Opening:

**Bids as Read:**

<b><u>Hamilton Township – Townline Lk. Rd.</u></b>					
Arden Shell Trucking & Exc	23 A Gravel	3,145 @ 6.10	=	\$	19,184.50
Fisher Transportation	23 A Gravel	3,145 @ 7.88	=	\$	24,782.60
Halliday Sand & Gravel	23 A Gravel	3,145 @ 7.11	=	\$	22,360.90
<b><u>Winterfield Township – Claroskee Rd, Keehn Rd, Partridge Ave.</u></b>					
Arden Shell Trucking & Exc	23 A Gravel	15,150 @ 6.10	=	\$	92,415.00
Fisher Transportation	23 A Gravel	15,150 @ 9.63	=	\$	145,894.50
Halliday Sand & Gravel	23 A Gravel	15,150 @ 7.11	=	\$	107,716.50
<b><u>Sheridan Township – Cornwell Ave.</u></b>					
Arden Shell Trucking & Exc	23 A Gravel	4,365 @ 7.75	=	\$	33,828.75
Fisher Transportation	23 A Gravel	4,365 @ 7.10	=	\$	30,991.50

On a motion by Commissioner Haynak, seconded by Commissioner Garver and carried unanimously it was moved to accept all bids and award in the best interest of the road commission after thorough review of the bids.

On a motion by Commissioner Haynak, seconded by Commissioner Duggan and carried unanimously it was moved to allow the Finance Director to process necessary AP checks prior to the next Board meeting. A check register will be emailed to the Board for pre-approval. Information will be included at the next Board meeting.

On a motion by Commissioner Haynak, seconded by Commissioner Duggan and carried unanimously it was moved to approve the lean to addition on the pole barn.

On a motion by Commissioner Duggan, seconded by Commissioner Haynak and carried unanimously it was moved to approve the purchase of the brine tanks and retainer wall.

Manager's job description was discussed. On a motion by Commissioner Haynak, seconded by Commissioner Garver and carried unanimously it was moved to approve the Manager's job description.

The Board discussed the Manager position. Commissioner Haynak discussed hiring Deepak Gupta, current CCRC County Highway Engineer, without advertising the position. After further discussion, it was decided that Commissioner Duggan would contact our attorney for legal advice.

On a motion by Commissioner Duggan, seconded by Commissioner Garver and carried unanimously it was moved to hire Deepak Gupta, without advertising, if so advised by our legal council.

It was a consensus of the Board to hire Ron Bushong for contracted, as needed services, for duties including but not limited to, depositions and court testimony at \$55.00 per hour plus mileage. A copy of the agreement may be found following the minutes.

Permit 37-14 and 38-14 for Charter and Mich Con/DTE to work in the road right-of-way were examined and signed by all members of the Board.

John Krchmar, Road Maintenance Supervisor, gave an updated road maintenance report.

Manager Bushong thanked CCRC for 25 years of service.

Dave Sunday, Road Maintenance Foreman, gave an updated road maintenance report.

Jeff Lloyd, Stock Clerk, gave an updated shop report.

Al Leonard, Engineer-Tech, gave an updated engineering department report.

Commissioner Duggan thanked Manager Bushong for 25 years of service and wished him good luck.

A special meeting has been scheduled to discuss frost law weight restrictions on Wednesday, August 6, 2014 at 10:00 a.m., with CCRC Board and staff, township officials and CCSD/Weighmaster.

There being no further business to come before the Board, the meeting was adjourned at 10:06 a.m.

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Kimberly Kimmel, Board Secretary

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Richard F. Haynak, Chair