

CLARE COUNTY ROAD COMMISSION

Minutes of the special meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on August 18, 2014.

The meeting was called to order at 8:02 a.m. by Chairman Richard Haynak.

Commissioners present: Michael Duggan.

Commissioners absent: None.

Staff present: Kimberly Kimmel, Finance Director/Board Secretary; and Al Leonard.

Guest present: Deepak Gupta.

Board conducted an interview with Mr. Gupta for the Managing Director/Engineer position.

It was discussed that CCRC receives \$10,000 from MDOT for a licensed professional engineer employed or retained by the county road commission.

Mr. Gupta presented the Board with a compensation package. Board reviewed the package.

Package is as follows:

Salary (per pay period) FLSA exempt \$2,783.00

Vacation Leave balance to be accrued at rate of 1 day per month

Sick Leave balance to be accrued at rate of 1 day per month

Dental Coverage same as other employees at the Road Commission

Vision Coverage same as other employees at the Road Commission

Contribution to a health care account of \$650/monthly

On a motion by Commissioner Duggan, seconded by Commissioner Haynak and carried unanimously, it was moved to hire Mr. Deepak Gupta as Managing Director/Engineer contingent upon a negative pre-employment drug screening and having Attorney Michael Kluck draft an offer of employment letter. Board will review position after one year.

Board recessed at 8:35 a.m.

Board reconvened at 8:49 a.m.

On a motion by Commissioner Haynak, seconded by Commissioner Duggan and carried unanimously, it was moved to go into closed session at 8:51 a.m. to discuss union contract negotiations.

The Board came out of closed session at 9:41 a.m.

There being no further business to come before the Board, the meeting was adjourned at 9:43 a.m.

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Kimberly Kimmel, Board Secretary

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Richard F. Haynak, Chair