

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on September 3, 2014.

The meeting was called to order at 9:00 a.m. by Chairman Richard Haynak.

Commissioners present: Michael Duggan, Julie Lightfoot.

Commissioners absent: none.

Staff present: Steve Graves, Shop Supervisor; Deepak Gupta, Engineer-Manager; John Krchmar, Road Maintenance Supervisor; Al Leonard, Engineer-Tech; Jeff Lloyd, Stock Clerk; Suzette Michalski, Administrative Asst/Payroll Clerk; and Dave Sunday, Road Maintenance Foreman.

Pledge of Allegiance.

Guest present: William Wheeler, Frost Township Resident; Jenny Collins, and Virginia McClain, Hayes Township Residents.

The minutes of the August 20, 2014 regular meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Haynak, seconded by Commissioner Duggan and approved unanimously, it was moved to approve payments for: payroll ending 08/31/14 (#50831-50854), FICA, HRA and AP checks (#66929-66975) totaling \$123,685.38.

Welcome new Commissioner Julie Lightfoot.

On a motion by Commissioner Duggan, seconded by Commissioner Haynak and approved unanimously, it was moved to accept the 99 year Roadside Park Lease with the Clare County Historical Society.

MCRCSIP refund \$101,493.00.

On a motion by Commissioner Duggan, seconded by Commissioner Lightfoot and approved unanimously, it was moved to approve the CDL Drug and Alcohol Testing Policy and Rules. A copy of the policy will be following the minutes.

On a motion by Commissioner Duggan, seconded by Commissioner Lightfoot and approved unanimously, it was moved to approve the Drug-Free Work Place Policy. A copy of the policy will be following the minutes.

The following road construction agreement was approved and signed by all members of the Board.

<u>Project No.</u>	<u>Township, Road Name and Project Description</u>
615210	Grant Township, Cornwell Avenue, Clarbella N. to Washington

Engineer-Manager Gupta discussed the waste discharge lagoon and Arnold Lake Road project.

Permits 48-14 and 49-14 for DTE and AT&T to work in the road right-of-way were examined and signed by all members of the Board.

John Krchmar, Road Maintenance Supervisor, gave an updated road maintenance report.

Dave Sunday, Road Maintenance Foreman, gave an updated road maintenance report.

Jeff Lloyd, Stock Clerk, gave an updated shop report.

Al Leonard, Engineer-Tech, gave an updated engineering department report.

There being no further business to come before the Board, the meeting was adjourned at 9:47 a.m.

Kimberly Kimmel, Board Secretary

Richard F. Haynak, Chair