

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on October 1, 2014.

The meeting was called to order at 9:00 a.m. by Chairman Richard Haynak.

Commissioners present: Michael Duggan, Julie Lightfoot.

Commissioners absent: none.

Staff present: Deepak Gupta, Engineer-Manager; Kimberly Kimmel, Finance Director/Board Secretary; Al Leonard, Engineer-Tech; and Aric McNeilly, Sub Supervisor.

Pledge of Allegiance.

Guest present: Dave Cooper, Hamilton Township Supervisor.

The minutes of the September 17, 2014 regular meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Duggan, seconded by Commissioner Lightfoot and approved unanimously, it was moved to approve payments for: payroll ending 10/2/14 (#50879-50902), FICA, HRA, MERS and AP checks (#67026-67082) totaling \$323,074.12.

Dave Cooper, Hamilton Township Supervisor, discussed township projects and concerns.

It was a consensus of the Board to support CRA's increased dues and support the revisions to the Constitution and Bylaws.

On a motion by Commissioner Duggan, seconded by Commissioner Lightfoot and carried unanimously it was moved to adopt and administer the MERS Defined Benefit Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with the MERS Plan Document, effective 9/1/2014, per the union agreement. A copy of the Defined Benefit Plan Adoption Agreement may be found immediately following the minutes.

The following road construction agreement was approved and signed by all members of the Board.

<u>Project No.</u>	<u>Township - Road Name and Project Description</u>
607209	Hayes Township - Cranberry Lk. Rd., Eberhart Ave., Hamilton Dr. - Paving

It was a consensus of the Board that township contracts no longer need Board signatures for approval.

On a motion by Commissioner Haynak, seconded by Commissioner Duggan and carried unanimously it was moved to approve the updated Organizational Chart. A copy of the Organizational Chart may be found immediately following the minutes.

Aric McNeilly, Sub Foreman, gave an updated road maintenance report.

Al Leonard, Engineer-Tech, gave an updated engineering department report.

Deepak Gupta, Engineer-Manager, gave an updated Engineer-Manager report.

There being no further business to come before the Board, the meeting was adjourned at 10:08 a.m.