

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on December 3, 2014.

The meeting was called to order at 9:00 a.m. by Chairman Richard Haynak.

Commissioners present: Michael Duggan, Julie Lightfoot.

Commissioners absent: none.

Staff present: Deepak Gupta, Engineer-Manager; Kimberly Kimmel, Finance Director/Board Secretary; Suzette Michalski, Administrative Asst/Payroll Clerk; and Dave Sunday, Road Maintenance Foreman.

Pledge of Allegiance.

Guest present: Dave Cooper, Hamilton Township Supervisor.

The minutes of the November 20, 2014 regular meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Duggan, seconded by Commissioner Lightfoot and approved unanimously, it was moved to approve payments for: payroll ending 11/23/14 and 12/01/14 (#50989-51018), FICA, HRA, MERS and AP checks (#67274-67316) totaling \$181,994.61.

Dave Cooper, Hamilton Township Supervisor, discussed township concerns.

Deepak Gutpa, Engineer-Manager, gave an updated Engineer-Manager report.

It was a consensus of the Board to adjust the wage for the part-time Accident Investigator to \$29.50/hr.

Dave Sunday, Road Maintenance Foreman, gave an updated road maintenance report.

Commissioner Lightfoot gave a brief report.

Commissioner Haynak gave a brief report.

There being no further business to come before the Board, the meeting was adjourned at 8:39 a.m.

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Kimberly Kimmel, Board Secretary

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Richard F. Haynak, Chair