

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on December 18, 2013.

The meeting was called to order at 9:00 a.m. by Chairman Richard Haynak.

Commissioners present: Eddy Garver.

Commissioners absent: Michael Duggan.

Staff present: Ronald Bushong, Manager; Kimberly Kimmel, Finance Director/Board Secretary; John Krchmar, Road Maintenance Supervisor and Dave Sunday, Road Maintenance Foreman.

Pledge of Allegiance.

Guest present: None.

The minutes of the December 4, 2013 regular Board meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Garver, seconded by Commissioner Haynak and approved unanimously, it was moved to approve payments for: payroll ending 12/08/13 (#50305-50330), FICA, HRA and AP checks (#66088-66142) totaling \$129,964.66.

Manager, Ron Bushong informed the Board that we are taking applications until 3:30 p.m. today, December 18, 2013, for the full-time Mechanic position. The Board was also informed of a R.O.W. encroachment issue at 11641 N. Shore Drive in Garfield Township. It was the consensus of the Board to continue the CRA100 R.O.W. permit, to the new property owners, as was issued previously, but with the same conditions and no changes, if a new permit application is received from the new owners.

On a motion by Commissioner Haynak, seconded by Commissioner Garver and carried unanimously it was moved to approve the resolution defining accumulated sick leave pay-outs as compensation for purposes of MERS for its full-time non-union employees. A copy of the resolution may be found immediately following the minutes.

On a motion by Commissioner Haynak, seconded by Commissioner Garver and carried unanimously it was moved to approve the Letter of Understanding defining accumulated sick leave pay-outs as compensation for purposes of MERS for its full-time union employees. A copy of the Letter of Understanding may be found immediately following the minutes.

On a motion by Commissioner Garver, seconded by Commissioner Haynak and carried unanimously it was moved to approve the Defined Benefit Adoption Agreement revision defining accumulated sick leave pay-outs as compensation for purposes of MERS for its full-time union and non-union employees. Ron Bushong will sign as authorized signature and Suzette Michalski as witness. A copy of the revised agreement may be found immediately following the minutes.

Permits 82-13 thru 85-13 for AT&T, Consumers, Great Lakes and Roese Contracting to work in the road right-of-way were examined and signed by all members of the Board.

On a motion by Commission Haynak, seconded by Commissioner Garver and carried unanimously it was moved to approve the engineering contract with Rowe PSC for the 2014 Grant Township road work.

John Krchmar, Road Maintenance Supervisor, gave an updated road maintenance report.

Dave Sunday, Road Maintenance Foreman, gave an updated road maintenance report.

Complaint Log Form is on hold and Foreman/Supervisors will give report of complaints/solutions at each Board meeting.

There being no further business to come before the Board, the meeting was adjourned at 10:25 a.m.

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Kimberly Kimmel, Board Secretary

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Richard F. Haynak, Chair