

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on November 18, 2015.

The meeting was called to order at 9:00 a.m. by Chairman Julie Lightfoot.

Commissioners present: Michael Duggan and Richard Haynak.

Commissioners absent: none.

Staff present: Deepak Gupta, Engineer-Manager; Kimberly Kimmel, Finance Director/Board Secretary; Dave Sunday, Road Maintenance Foreman and Dave Bondie, Sub-Road Maintenance Foreman.

Pledge of Allegiance.

Guest present: None.

Addition to agenda: Misc., #1. Gas Tax Revenue; #2. Chip Seal Program; #3. Rural Task Force Meeting.

The minutes of the November 4, 2015 regular meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Haynak, seconded by Commissioner Duggan and approved unanimously, it was moved to approve payments for: Payroll ending 11/12/15, (#51601-51623), FICA, HRA and AP checks (#68381-68431) totaling \$129,016.09.

Kimberly Kimmel, Finance Director, gave a brief financial revenue update.

Deepak Gupta, Engineer-Manager, gave an updated Engineer-Manager report.

Dave Sunday, Road Maintenance Foreman, gave an updated road maintenance report.

Commissioner Lightfoot gave a brief report.

There being no further business to come before the Board, the meeting was adjourned at 9:51 a.m.

Kimberly Kimmel, Board Secretary

Julie Lightfoot, Chair