

CLARE COUNTY ROAD COMMISSION

Minutes of the special meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on September 27, 2016.

The meeting was called to order at 9 a.m. by Chairman Julie Lightfoot.

Commissioners present: Michael Duggan and Richard Haynak.

Commissioners absent: none.

Staff present: Deepak Gupta, Engineer-Manager; Kimberly Kimmel, Finance Director/Board Secretary; Al Leonard, Engineer-Tech and Dave Sunday, Road Maintenance Foreman.

Pledge of Allegiance.

Guest present: Nate Hulliberger.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Duggan, seconded by Commissioner Lightfoot and approved unanimously, it was moved to approve payments for: Payroll ending 9/29/16 (#52159-52166), FICA, HRA and AP checks (#69463-69477) totaling \$122,532.79.

Nate Hulliberger, CCRC Employee, thanked the board and supervisors for the safety meeting.

On a motion by Commissioner Haynak, seconded by Commissioner Duggan and carried unanimously it was moved to adopt the amended FY 2016 Act 51 budget.

On a motion by Commissioner Haynak, seconded by Commissioner Lightfoot and carried unanimously, it was moved to adopt the proposed FY 2017 Act 51 budget. A copy of the budget may be found immediately following the minutes of this meeting.

Al Leonard, Engineer-Tech, gave an updated engineering department report.

Dave Sunday, Road Maintenance Foreman, gave an updated road maintenance report.

There being no further business to come before the Board, the meeting was adjourned at 9:46 a.m.

Kimberly Kimmel, Board Secretary

Julie Lightfoot, Chair