

## CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on February 6, 2019.

The meeting was called to order at 9:00 a.m. by Commissioner Richard Haynak.

Commissioners present: Timothy Haskin, Richard Haynak and Karen Hulliberger.

Commissioners absent: none.

Staff present: Kimberly Kimmel, Finance Director/Board Clerk; Aric McNeilly, Road Maintenance Foreman and David Bondie, Asst. Road Maintenance Foreman.

Pledge of Allegiance.

Guests present: Terry Acton, Hayes Township Supervisor; Ken Hoyt, Hayes Township resident; Bill Simpson, Hayes Township resident; Joel Boverhof, JX Peterbilt.

The minutes of the January 16, 2019 regular meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Haskin, seconded by Commissioner Haynak and approved unanimously, it was moved to approve payments for: Payroll, FICA, PE 1/16 & 1/30, (52871-52873 void, 52874-52892), HRA, MERS and AP checks (#72121-72158) totaling \$455,003.61.

Terry Acton, Hayes Township Supervisor, requested that CCRC representative attend the township meetings and discussed future road projects.

Mark Fitzpatrick, Clare County Board of Commissioners, discussed Clare County updates and logging bill/issue.

On a motion by Commissioner Hulliberger, seconded by Commissioner Haskin and carried unanimously, it was moved to approve the contract with Michigan Department of Transportation for Job No. 130246CON; Control Section STL 18000; Project 1900(072) Contract No. 18-5552; Hot mix asphalt resurfacing work along Bailey Lake Road from Beaverton Road northerly to Mannsiding Road and along Rodgers Avenue from south of Townline Road northerly to approximately 50 feet north of Stockwell Road; including aggregate shoulder and pavement marking work; and all together with necessary related work. A copy of the resolution may be found following these minutes.

The Act 51 Financial Report for fiscal year 2018 was presented and discussed. On a motion by Commissioner Hulliberger, seconded by Commissioner Haskin and carried unanimously, it was moved to transfer \$1,656,776.90 from the primary road fund to the local road fund.

On a motion by Commissioner Haskin, seconded by Commissioner Hulliberger and carried unanimously, it was moved and to authorize Chairman Haynak to sign 2018 Act 51 report. Finance Director Kimmel will submit the financial report to the Michigan Department of Transportation via the internet and deliver a paper copy of the same to the Clare County Clerk, and Treasurer. Township boards will receive an abbreviated version as noted under section 15 of Act 51 of 1951.

2019 Equipment purchases were discussed. The following will be ordered from MiDeal: Tractor (mower) - \$100,179.95, Loader (CAT 950GC, with trade-in) - \$199,439, Excavator (CAT 320) - \$231,032 and Pickup (F250 Super cab 4x4) - \$36,614.

2019 Tandem Blade Truck and Over-the-Road Tractor (5<sup>th</sup> Wheel) bids opened on February, 6, 2019 were reviewed by the Board. On a motion by Commissioner Haskin, seconded by Commissioner Hulliberger and approved unanimously, it was moved to award the bids in the best interest of the Road Commission. A copy of the bids may be found following the minutes and on our website.

2019 Organization Charts was reviewed. On a motion by Commissioner Haynak, seconded by Commissioner Hulliberger and approved unanimously, it was moved to approve the 2019 Organization Charts. A copy of the charts may be found following the minutes and on our website.

Electronic check signatures were discussed. On a motion by Commissioner Haskin, seconded by Commissioner Haynak and approved unanimously, it was moved to approve electronic signatures on our accounts payable and payroll checks.

Joel Boverhof, JX Peterbilt, discussed the new JX Peterbilt locations.

Dave Bondie, Asst. Road Maint. Supervisor, gave an updated road report.

Aric McNeilly, Road Maint. Supervisor, gave an updated road report.

There being no further business to come before the Board, the meeting was adjourned at 9:34 a.m.

---

Kimberly N. Kimmel, Finance Director/Board Clerk

---

Richard Haynak, Chairman