

## CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on May 15, 2019.

The meeting was called to order at 9:00 a.m. by Commissioner Richard Haynak.

Commissioners present: Timothy Haskin, Richard Haynak and Karen Hulliberger.

Commissioners absent: none.

Staff present: DJ Blain, Shop Foreman; Donna Henke, Administrative Asst.; Kimberly Jones, Finance Director/Board Secretary; Al Leonard, Engineer-Tech.; Aric McNeilly, Road Maintenance Foreman and David Bondie, Asst. Road Maintenance Foreman.

Pledge of Allegiance.

Guests present: Angelina M. Barnes, Michael R. Kluck and Associates; Chris and Trisha Martin, Redding Township residents; Tom Dougherty and Pat Talagrand, Frost Township residents; Dan Dysinger, Grant Township Supervisor; Al Housler, Freeman Township Supervisor; Merle Harmon, Grant Township resident.

The minutes of the May 1, 2019 regular meeting were read and approved as read.

The fund balance report was presented and discussed. On a motion by Commissioner Haynak, seconded by Commissioner Hulliberger and approved unanimously, it was moved to approve payments for: Payroll, FICA, PE 5/7, (52952-52959), AP (void 72254, 72381-72418) and HRA totaling \$105,438.98.

Dan Dysinger, Grant Township Supervisor, discussed concerns regarding Grant Township and the Road Commission. Commissioner Haskin attended the May 14<sup>th</sup> Grant Township meeting. Grant Township adopted Resolution 2019-8. Resolution formally requested that the CCRC Board reconsider and reverse the decision made on April 17<sup>th</sup>, 2019 CCRC board meeting and restore in kind and matching funds for use in improvements on local public roads in Grant Township for the years 2019 and 2020.

Commissioner Haskin discussed re-aligning construction and maintenance spending in townships and the township match program.

On a motion by Commissioner Haskin, seconded by Commissioner Hulliberger and approved unanimously, it was approved to re-instate 2019 match and in-kind monies for Grant Township.

An informational workshop with townships and the board was briefly discussed.

Al Housler, Freeman Township Supervisor, discussed 500' test strip on Ashard Road (east of 115) and 50% cost share with the township.

Village of Farwell – Mill Creek Dam Agreement signed by the Village.

2019 countywide paving bids reviewed. On a motion by Commissioner Haynak, seconded by Commissioner Haskin and approved unanimously, it was approved to award in the best interest of the road commission. A copy of the bids may be found on our website and following the minutes.

Correspondence received regarding Bluegill Road and Cornwell Avenue was discussed. Aric McNeilly, Road Maintenance Foreman, stated Bluegill Road gravel issue was addressed and corrected. More detailed information is needed for Cornwell Avenue. Commissioner Hulliberger will forward more information to Road Foreman.

On a motion by Commissioner Haynak, seconded by Commissioner Hulliberger and approved unanimously, it was moved to go into closed session at 9:29 a.m. as permitted under Section 8(6) of the Open Meeting Act (OMA), to consider material exempt from discussion or disclosure by state or federal statute, the discussion of a written legal memorandum. Roll call vote. Tim Haskin, Yes; Richard Haynak, Yes; Karen Hulliberger, Yes.

The Board came out of closed session at 10:50 a.m.

On a motion by Commissioner Haskin, seconded by Commissioner Haynak and approved unanimously, it was moved that administrative staff Aric McNeilly and Al Leonard cover as Co-Manager(s). Any questions management has that the Co-Managers cannot handle, contact Chairman, Richard Haynak, until further notice.

Donna Henke, Administrative Asst., discussed the Freedom of Information Act (FOIA) Policy. A copy of the FOIA Policy is on the CCRC website.

Kimberly Jones, Finance Director/Board Secretary, discussed investment renewal information.

There being no further business to come before the Board, the meeting was adjourned at 10:56 a.m.

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Kimberly Jones, Finance Director/Board Secretary

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Richard Haynak, Chairman