

CLARE COUNTY ROAD COMMISSION

Minutes of the teleconference/regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on April 15, 2020.

The meeting was called to order at 9:00 a.m. by Commissioner Richard Haynak.

Commissioners present: Merle Harmon, Timothy Haskin, Richard Haynak, Karen Hulliberger and William Simpson.

Commissioners absent: none.

Staff present: Dewayne Rogers, Managing Director; Kimberly Jones, Finance Director/Board Secretary; Al Leonard, Engineer-Tech.; David Bondie, Road Maintenance Supervisor and Donna Henke, Administrative Assistant/Payroll Clerk.

Guests present: none.

Additions/Deletions to agenda: add under New Business #2 2020 Budget (Tabled issue from 3/4/2020 – Priority Projects and township match)

The minutes of the March 4, 2020 meeting were read and approved as read.

The fund balance report was presented and discussed. On a motion by Commissioner Haskin, seconded by Commissioner Hulliberger and approved unanimously, it was moved to approve payments for: AP (73237-73296), Payroll PE 3/8, 3/22, 4/6 (#53196-53223; 7766-7885), MERS and HRA totaling \$427,438.42.

Dewayne Rogers, Managing Director, discussed Professional Services (Engineering-as needed) with Spicer Group of Saginaw and TEG Engineering of Grand Rapids. On a motion by Commissioner Hulliberger, seconded by Commissioner Harmon and carried unanimously, it was moved to accept as-needed hourly rates from Spicer Group and TEG Engineering.

Dewayne Rogers, Managing Director, discussed the following: COVID-19 Memo; briefly discussed 2020 budget, gas tax revenue and reductions that we may be facing. It was agreed that this issue will be tabled along with the addition under “new business” for 2019 projects and township match until next board meeting. Dewayne also discussed Overlay, shoulder(s) and crack/seal projects and possibility of project cancellations. Currently all planned gravel projects are continuing as scheduled.

On a motion by Commissioner Harmon, seconded by Commissioner Haynak and carried unanimously it was moved to approve the ACT51 Mileage Certification Maps and Forms for 2019. A copy of the resolution may be found following these minutes.

On a motion by Commissioner Hulliberger, seconded by Commissioner Haynak and carried unanimously, it was moved to approve the contract with Michigan Department of Transportation for Job No. 130248CON; Control Section STL 18000; Project 20A0(420) Contract No. 20-5093; Single course chip seal and fog seal work at six (6) locations along federal-aid routes countywide; and all together with necessary related work. A copy of the resolution may be found following these minutes.

2020 Fahrner Crack Seal bid extension were discussed. 21.33 miles will be sealed through the 2020 MDOT project and county miles may be extended as stated in 2020 Construction Season correspondence. On a motion by Commissioner Haynak, seconded by Commissioner Haskin and carried unanimously it was moved to accept Fahrner Asphalts' 2020 bid extension for county work on: overband crack sealing and overband crack fill work.

2020 Local Gravel bids were reviewed and discussed (items #1-8). On a motion by Commissioner Haskin, seconded by Commissioner Hulliberger and approved unanimously, it was moved to award the gravel bids in the best interest of the Road Commission.

2020 MDOT Spec 23A Stockpile Gravel bids were reviewed and discussed. 23A and 22A gravel/material, pricing, location and availability was discussed in detail. On a motion by Commissioner Haynak, seconded by Commissioner Haskin and approved unanimously, it was moved to award the gravel bid to Fisher Construction Aggregates.

2020 ROW Tree and Brush Clearing bids were reviewed and discussed (items #1-5). On a motion by Commissioner Harmon, seconded by Commissioner Simpson and approved unanimously, it was moved to award to the lowest bidder.

Dave Bondie, Road Maintenance Supervisor; gave an updated road/crew report.

Kimberly Jones, Finance Director/Board Secretary, gave an updated report on the completed FY18 MDOT Audit.

Al Leonard, Engineer-Tech., gave an updated engineering dept report and an update on paving, weather permitting.

Commissioner Harmon discussed the following: unbilled projects to several townships and blading complaints during the COVID-19 shut down. Kimberly Jones, Finance Director commented on the receivables with the townships and upcoming invoicing. Dave Bondie, Road Maintenance Supervisor, commented on the blading complaints and stated that CCRC was closed, unless there was an emergency, due to the Executive Order by Governor Whitmer due to COVID-19. Commissioner Hulliberger, commented CCRC's closure was also for the safety of our staff, their families and the public.

Commissioner Simpson discussed weight restrictions on Bailey Lake Road.

There being no further business to come before the Board, the meeting was adjourned at 10:13 a.m.

Kimberly Jones, Finance Director/Board Secretary

Richard Haynak, Chairman

Commissioner Harmon proposed the following resolution and moved for its' adoption.

WHEREAS, Act 51, PA of 1951, as amended, provides that the State Highway Commission shall, jointly with the Board of County Road Commissioners, ascertain and fix the total mileage of County Primary roads and the total mileage of County Local roads in each county of the State which have been taken over as County Primary and County Local and are open and in actual use for public travel between May and October each year, and

WHEREAS, in complying with the provisions of said Act, the State Highway Commission has requested this Board to certify the mileage and locations of such roads required by said Act to be fixed and ascertained;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of the County of Clare, Michigan, does hereby certify that all of the roads on which lengths have been entered along the road bands of the township and enlarged maps and the totals shown on accompanying mileage sheets are under the jurisdiction of the Clare County Road Commission and normally open to vehicular traffic between May thru October.

Resolution seconded by Commissioner Haynak and carried unanimously.

Commissioner Harmon proposed the following resolution and moved for its' adoption.

WHEREAS, the Clare County Road Commission is required by Public Act 1951 as amended, to submit an annual report to the Michigan Department of Transportation; and

WHEREAS, the annual report covers the period of January 1 through December 31 and must show mileage certified as of December 31, 2019; and,

WHEREAS, the new Adjusted Census Urban Boundaries (AUCB's) based on the 2010 census were approved by the Federal Highway Administration on October 31, 2019 and became effective as of that date; and,

NOW, THEREFORE, BE IT HEREBY RESOLVED, Clare County Road Commission staff has made the necessary changes, if any, to the associated maps to reflect the urban boundaries and have compiled the affected roadway maps and have listed them on Forms 2008E and 2008D of the annual report. This report submitted is subject to review by the Michigan Department of Transportation and correction by the Clare County Road Commission before final approval by the Michigan Department of Transportation.

NOW, BE IT FURTHER RESOLVED, by us the Board of County Road Commissioners of the County of Clare, Michigan that the changes made in the annual report and recorded on Forms 2008E and 2008D are acceptable for the changes affected by the ACUB.

Resolution seconded by Commissioner Haynak and carried unanimously.

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at the regular meeting of the Board of Clare County Road Commissioners, of the County of Clare, on the 15th day of April, 2020.

Kimberly Jones, Finance Director/Board Secretary



CLARE COUNTY

ROAD COMMISSION



Commissioner Hulliberger offered the following resolution and moved for its adoption:

WHEREAS, a contract between the Michigan Department of Transportation and the Board of County Road Commissioners of the County of Clare has been presented for the following project:

Control Section STL 18000; Job No. 130248CON; Project 20A0(420) ; CFDA NO. 20.205; Contract No. 20-5093

Single course chip seal and fog seal work at six (6) locations along federal-aid routes countywide; and all together with necessary related work; at the following locations:

1. Pierce Road from Cook Avenue easterly to Strawberry Road and Strawberry Road from Pierce Road northerly to Claroskee Road.
2. East Townline Lake Road from 1st Street (Highway US-127 BR) easterly to Rodgers Avenue.
3. Bringold Avenue from Lily Lake Road northerly to Highway M-61.
4. Finley Lake Avenue from Jefferson Road northerly to Cedar Road and Jefferson Road from Finley Lake Road easterly to Old State Avenue.
5. Bailey Lake Avenue from Mannsiding Road northerly to Highway M-61.
6. Beaverton Road from Clare Avenue easterly to the east County Line.

NOW THEREFORE BE IT RESOLVED, this contract be approved by the Board of County Road Commissioners of the County of Clare, and

BE IT FURTHER RESOLVED, that the signatures of the Chairman, Richard Haynak and Managing Director, Dewayne Rogers, be authorized on this contract.

The motion was supported by Commissioner Haskin and passed as follows:

YEAS: Commissioners Hulliberger, Haynak, Haskin, Harmon and Simpson

NAYS: None

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at the regular meeting of the Board of Clare County Road Commissioners, of the County of Clare, on the 15th day of April, 2020.



Kimberly N. Jones, Finance Director/Board Secretary