

CLARE COUNTY ROAD COMMISSION

Minutes of the teleconference/regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on July 15, 2020.

The meeting was called to order at 9:02 a.m. by Commissioner Richard Haynak.

Commissioners present: Merle Harmon, Timothy Haskin, Richard Haynak, Karen Hulliberger and William Simpson.

Commissioners absent: none.

Staff present: Dewayne Rogers, Managing Director and Kimberly Jones, Finance Director/Board Secretary.

Guests present: Valerie Kusiak, Hayes Township resident; LaVonn Mahar, Hayes Township resident and Martin Ruitter, Hobbs+Black Architects.

The minutes of the July 1, 2020 meeting were read and approved as read.

The fund balance report was presented and discussed. On a motion by Commissioner Simpson, seconded by Commissioner Hulliberger and approved unanimously, it was moved to approve payments for: AP (73493-73539), MERS and HRA totaling \$260,452.89.

Valerie Kusiak, Hayes Township resident, said that you for the maintenance on Mostetler Rd.

LaVonn Mahar, Hayes Township resident, said that you for the maintenance on Mostetler Rd. Still going to Lansing regarding gravel and discussing renewable resources.

Surrey Road, Sheridan Township project was discussed, and it should be completed in approximately 1 1/2 weeks.

Update on Mostetler Bridge was discussed, and we are still waiting for updated grant information.

Martin Ruitter, Architect from Hobbs+Black Architects, discussed the following: what Hobbs+Black does, how many municipalities they have worked with and showed a few examples, the process in which they follow for projects/construction and funding available, etc. The CCRC Board asked several questions and asked Dewayne to follow through with Mr. Ruitter. The Board also asked Dewayne to work with Mr. Ruitter to get quote for beginning stages for services.

An updated Cell Phone Policy was presented to the Board. On a motion by Commissioner Haskin, seconded by Commissioner Haynak and approved unanimously, it was moved to approve the updated Cell Phone Policy.

PA202 of 2018, Form 5584, "Protecting Local Government Retirement and Benefits Act", was discussed (OPEB). On a motion by Commissioner Hulliberger, seconded by Commissioner Haynak and approved unanimously, it was moved to adopt the resolution approving Form 5584 and the application and waiver process. A copy of the form and resolution may be found following the minutes.

Dewayne Rogers, Managing Director, discussed the following: upcoming bridge maintenance; 2019 pavement/overlay work has been completed and 2020 will be starting soon; Federal Chip Seal will begin in August then county crack seal shortly after. Culvert replacement has been in process on Dover of 115 and gravel projects are also underway along with limestone, ditching, etc. Dewayne also mentioned that Dave Bondie, Superintendent and Al Leonard, Engineer-Tech will be doing ride-arounds and meeting with all townships to discuss future progress.

The Service Request Module was discussed in detail. Calls that are taken in the office are logged and sent to appropriate Road Foreman. This is still a work in progress, but it is going well so far.

Commission Harmon discussed the following: he is passing along a thank you to Brian Coon, Road Foreman, from Julie Lightfoot, Freeman Township Clerk. He also requested an update on Cold Springs in Garfield Township and the statement was made that CCRC is completed with the Cold Springs issue.

Commissioner Haskin discussed the following: Stockwell east of Rogers in Hamilton Township; drainage issues on Point view in Hamilton Township. He also questioned 21.33 miles of chip seal that was discussed at the previous meeting. Kimberly Jones, Finance Director, stated the 21.33 miles are in the Federal Project and we also have approximately \$66,000 budgeted for county crack seal. Commissioner Haskin also requested MERS information from 2009 to 2019 to be ready for the next board meeting.

Commissioner Simpson stated that he attended Freeman, Arthur and Surrey Townships and everything seems to be going well.

There being no further business to come before the Board, the meeting was adjourned at 10:08 a.m.

Kimberly Jones, Finance Director/Board Secretary

Richard Haynak, Chairman

Commissioner Hulliberger proposed the following resolution and moved for its' adoption.

WHEREAS, PA 202 of 2018, Form 5584, Protecting Local Government Retirement and Benefits Act, Application for Waiver and Plan: Retirement Health Benefits Systems.

WHEREAS, the Board of County Road Commissioners of the County of Clare, Michigan, does hereby certify the approval of Managing Director, Dewayne Rogers, to sign Form 5584 and for the form to be submitted.

WHEREAS, the Board of County Road Commissioners of the County of Clare, Michigan, does hereby certify, as provided in documentation, all non-union employees hired on or after February 6, 2013 will not receive any retiree health care and all union employees hired after September 1, 2014 shall be ineligible for health, dental and/or vision insurance at retirement.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of the County of Clare, Michigan, approved Form 5584 and the application and waiver process and submitted all proper documentation as requested to Michigan Department of Treasury.

Resolution seconded by Commissioner Haynak and carried unanimously.

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at the regular meeting of the Board of Clare County Road Commissioners, of the County of Clare, on the 15th day of July, 2020.

Kimberly Jones, Finance Director/Board Secretary