

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on January 6, 2021.

The meeting was called to order at 9:00 a.m. by Kayla Randle, Finance Director/Board Secretary.
Commissioners present: Timothy Haskin, Karen Hulliberger, Bill Simpson, Max Schunk, and Dave Coker.
Commissioners absent: none.

Staff present: Dewayne Rogers, Managing Director; Kayla Randle, Finance Clerk/Board Secretary; and David Bondie, Superintendent.

Guests present: none.

On a motion by Commissioner Simpson, seconded by Commissioner Schunk, it was moved to appoint Commissioner Karen Hulliberger as Board Chair for 2021. Roll Call Vote: Simpson, yes; Schunk, yes; Hulliberger, yes; Coker, yes; Haskin, no. Motion Carried.

On a motion by Commissioner Coker, seconded by Commissioner Schunk, it was moved to appoint Commissioner Timothy Haskin as Board Vice-Chair for 2021. Roll Call Vote: Coker, yes; Schunk, yes; Simpson, yes; Hulliberger, yes; Haskin, no. Motion Carried.

The minutes of the December 16, 2020 meeting were read and approved as read.

The fund balance report was presented and discussed. On a motion by Commissioner Haskin, seconded by Commissioner Hulliberger and approved unanimously, it was moved to approve payments for: AP (74049-74098), Payroll 12/29 (#53392-53400, #8645-8686), MERS and HRA totaling \$504,245.00.

On a motion by Commissioner Haskin, seconded by Commissioner Coker, and carried unanimously, it was moved to hold the 2021 regular board meetings on the 1st and 3rd Thursday's of each month at 8:00 a.m. The Finance Clerk/Board Secretary will post a notice of 2021 regular meeting dates in the office lobby, and on the CCRC website.

On a motion by Commissioner Hulliberger, seconded by Commissioner Haskin and approved unanimously, it was moved to appoint Kayla Randle as the Finance Director/Board Secretary.

Kayla Randle, Finance Director/Board Secretary updated the board with the new 2021 IRS Mileage Rates of 56 cents per mile.

2021 Cash Budget was discussed. There will be a workshop following the regular meeting on January 21, 2021.

Kayla Randle, Finance Director/Board Secretary updated the board that the auditors will be here January 11th-January 13th.

Dewayne Rogers, Managing Director discussed the three as-needed engineers the CCRC had on retainer for 2020, and how he would like to continue that contract in 2021. TEG and SSI did not have any changes in rates; however Spicer Group had a few changes to their organization with minimal changes in rates.

On a motion by Commissioner Haskin, seconded by Commissioner Simpson, and approve unanimously, it was moved to extend the as-needed contracts for 2021.

David Bondie, Superintendent presented an update on how well the crew is doing with winter maintenance, and that the bridge on Cedar is still ongoing when there is not a storm.

Dewayne Rogers, Managing Director, presented an update on winter maintenance, discussed the work at Cedar Bridge, projects are starting to come in signed for the 2021 construction, and the culvert on Surrey Road.

Commissioner Coker asked for more information regarding the bridges, and suggested Dewayne contact Representative Wentworth's office for assistance.

Dewayne Rogers, Managing Director, updated the board on the radios, the new grader, progress at the grey barn, and that the Apprenticeship is moving along.

Commissioner Coker suggested contacting Protech Cabling about wiring the Board Room, so wires are not a trip hazard. Also, Arthur Township Supervisor contacted him about an invoice and needs further assistance.

Commissioner Simpson updated that Township Supervisors are pleased with the work from the Road Commission, and that most townships are still conducting meetings via zoom.

There being no further business to come before the Board, the meeting was adjourned at 9:39 a.m.

Kayla Randle, Finance Director/Board Secretary

Karen Hulliberger, Chairperson