

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on January 21, 2015.

The meeting was called to order at 9:00 a.m. by Chairman Julie Lightfoot.

Commissioners present: Michael Duggan, Richard Haynak.

Commissioners absent: None.

Staff present: Deepak Gupta, Engineer-Manager; Kimberly Kimmel, Finance Director/Board Secretary; Aric McNeilly, Sub Road Maintenance Foreman; Suzette Michalski, Administrative Asst/Payroll Clerk; and Dave Sunday, Road Maintenance Foreman.

Pledge of Allegiance.

Guest present: None.

The minutes of the January 6, 2015 regular meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Haynak, seconded by Commissioner Duggan and approved unanimously, it was moved to approve payments for: payroll ending 1/4/15 (#51066-51087) and 1/18/15 (#51088-51111), FICA, HRA, MERS and AP checks (#67412-67463) totaling \$277,529.86.

On a motion by Commissioner Haynak, seconded by Commissioner Duggan and carried unanimously it was moved to approve the following resolution: Online Banking Transfers, Resolution #15-25. A copy of the resolution will be found following these minutes.

On a motion by Commissioner Duggan, seconded by Commissioner Lightfoot and carried unanimously it was moved to approve the following resolution: Investment Policy, Resolution #15-26. A copy of the resolution will be found following these minutes.

On a motion by Commissioner Haynak, seconded by Commissioner Duggan and carried unanimously it was moved to approve the following resolution: Depository Designation, Resolution #15-27. A copy of the resolution will be found following these minutes.

Suzette Michalski, Administrative Asst/Payroll Clerk, gave an updated admin report.

Aric McNeilly, Sub Road Maintenance Foreman, gave an updated road maintenance report.

Dave Sunday, Road Maintenance Foreman, gave an updated road maintenance report.

Deepak Gupta, Engineer-Manager, gave an updated Engineer-Manager report.

Commissioner Haynak gave a brief report.

There being no further business to come before the Board, the meeting was adjourned at 9:51 a.m.

Kimberly Kimmel, Board Secretary

Julie Lightfoot, Chair