

## CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on February 3, 2017.

The meeting was called to order at 9:02 a.m. by Chairman Michael Duggan.

Commissioners present: Richard Haynak and Timothy Haskin.

Commissioners absent: none.

Staff present: Deepak Gupta, Engineer-Manager; Donna Henke, Administrative Asst.; Aric McNeilly, Road Maintenance Foreman and Dave Sunday, Road Maintenance Foreman.

Pledge of Allegiance.

Guest present: Mike Haley, Hayes Township Trustee.

The minutes of the January 4, 2017 workshop and regular meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Duggan, seconded by Commissioner Haskin and approved unanimously, it was moved to approve payments for: Payroll, FICA PE 1/1 & 1/15 (#52238-52260), HRA, and AP checks (#69769-69854) totaling \$293,515.90.

The Act 51 Financial Report for fiscal year 2016 was presented and discussed. On a motion by Commissioner Duggan, seconded by Commissioner Haynak and carried unanimously, it was moved to transfer \$1,034,729.02 from the primary road fund to the local road fund.

On a motion by Commissioner Haynak, seconded by Commissioner Haskin and carried unanimously, it was moved and to authorize Chairman Michael Duggan to sign said report. Finance Director Kimmel will submit the financial report to the Michigan Department of Transportation via the internet and deliver a paper copy of the same to the Clare County Clerk, and Treasurer. Township boards will receive an abbreviated version as noted under section 15 of Act 51 of 1951.

On a motion by Commissioner Duggan, seconded by Commissioner Haskin and carried unanimously, it was moved to approve proposed CRA amendment #1.

On a motion by Commissioner Duggan, seconded by Commissioner Haskin and carried unanimously, it was moved to approve proposed CRA amendment #2.

On a motion by Commissioner Duggan, seconded by Commissioner Haskin and carried unanimously, it was moved to approve proposed CRA amendment #3.

On a motion by Commissioner Duggan, seconded by Commissioner Haskin and carried unanimously, it was moved to approve proposed CRA amendment #4.

On a motion by Commissioner Duggan, seconded by Commissioner Haynak and carried unanimously, it was moved to approve the 2017 updated Organizational Chart.

Aric McNeilly, Road Maintenance Foreman, gave an updated road maintenance report.

Dave Sunday, Road Maintenance Foreman, gave an updated road maintenance report.

Deepak Gupta, Engineer-Manager, gave an updated Engineer-Manager report.

Mike Haley, Hayes Township Trustee, discussed township concerns.

There being no further business to come before the Board, the meeting was adjourned at 9:50 a.m.