

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on February 6, 2013.

The meeting was called to order at 9:00 a.m. by Chairman Richard Haynak with Commissioner Eddy Garver in attendance. Staff present was Ron Bushong, Manager; Kim Kimmel, Finance Director; and John Krchmar, Road Maintenance Supervisor. Commissioner Michael Duggan was not in attendance.

Pledge of Allegiance

The minutes of the January 16, 2013 regular Board meeting were read and approved as read.

The fund balance report was presented and discussed and bills were reviewed. On a motion by Commissioner Haynak, seconded by Commissioner Garver and carried unanimously, it was moved to approve for payment payroll ending 01/20/2013 (checks 49656-49682), check for FICA, and AP checks 65129 thru 65188 totaling \$159,702.48.

Manager Ron Bushong informed the Board we will be accepting resumes for the Engineer-Technician position until March 8, 2013.

The pros and cons of establishing truck routes in Clare County were discussed. Further discussion will take place when all Board members are present.

Manager Ron Bushong discussed weight limits on the county roads, including whether we should consider changing our local blacktop roads from "designated" to "non-designated" and whether we should restrict our gravel roads during the frost law period. It was the consensus of the Board to leave the status of our county roads as they are now.

At 9:30 a.m. sealed bids for a boom mower assembly was opened and read as follows:

Bidder
Flint New Holland
3266 E. Bristol Rd.
Burton, MI 48529

As read bid
\$52,500.00

Another bid was received from Grand Equipment, Hudsonville, Michigan. The bid did not meet specifications. Therefore, on a motion by Commissioner Haynak, seconded by Commissioner Garver and carried unanimously it was moved to purchase the boom mower assembly from Flint New Holland.

The Act 51 Financial Report for fiscal year 2012 was presented and discussed. On a motion by Commissioner Garver, seconded by Commissioner Haynak and carried unanimously, it was moved to transfer \$ 1,049,456.29 from the primary road fund to the local road fund and to authorize Chairman Richard Haynak to sign said report. Finance Director Kimmel will submit the financial report to the Michigan Department of Transportation via the internet and deliver a paper copy of the same to the Clare County Clerk, and Treasurer. Township boards will receive an abbreviated version prescribed under section 15 of Act 51 of 1951.

Commissioner Haynak proposed the following resolution and moved for its' adoption:

The Board of Clare County Road Commissioners of the Clare County Road Commission, whose fiscal year is October 1st to September 30th, desires to make available to its eligible employees (as defined below) benefits provided by the Municipal Employees' Retirement System of Michigan (MERS), as authorized by 1996 PA 220. Benefits available are those provided under the Plan Document of 1996.

It is resolved that pursuant to the Initial Actuarial Valuation by MERS' actuary, MERS Defined Benefit B-2 with no riders and 5% required employee contribution is to be provided to the Union 10 - General - Non-Union division employees hired on or after February 6, 2013.

Resolution seconded by Commissioner Garver and carried unanimously. The Secretary was instructed to forward a certified copy of the resolution to the Michigan Municipal Employees Retirement System (MERS).

On a motion by Commissioner Haynak, seconded by Commissioner Garver and carried unanimously it was moved that all non-union employees hired on or after February 6, 2013 will not receive any retiree health care.

Due to a meeting conflict with the CRAM Highway Conference in March, the board meeting held on March 6, 2013 at 9:00 a.m. will be changed to Tuesday, March 5, 2013 at 9:00 a.m. The Secretary will post notice in the road commission lobby and on the CCRC website.

Commissioner Haynak proposed the following resolution for the Pine Road Bridge and moved for its' adoption:

WHEREAS, the Michigan Department of Transportation and the Clare County Road Commission are mutually agreeable to entering into a contract for the rehabilitation work the structure B01 of 18-16-14 (#1774), which carries Pine Road over the Muskegon River, Section 34, T20N, R6W, Winterfield Township, Clare county, Michigan; including hot mix asphalt overlay, joint replacement, substructure repair, pier extension, guardrail, and approach work; and all together with necessary related work, and

WHEREAS, federal and/or state funds have been allocated to undertake the work identified as Contract 12-5605, Project BHO 1318(004), Federal Item No. RR 8297, Control Section BHO 18016, Job Number 112197, CFDA Number 20.205,

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Clare County, Michigan, authorizes Richard Haynak, Chairman, and Eddy Garver, Vice-Chairman to sign the required contracts.

Resolution seconded by Commissioner Garver and carried unanimously.

Commissioner Garver proposed the following resolution for Clare Avenue and moved for its' adoption:

WHEREAS, the Michigan Department of Transportation and the Clare County Road Commission are mutually agreeable to entering into a contract for the reconstruction work along Clare Avenue from Mannsiding Road northerly to Gladwin Road (Highway M-61); including pavement removal, profile improvement, peat excavation, swamp backfill, turn lane, hot mix asphalt paving, drainage, and slope restoration work; and all together with necessary related work, and

WHEREAS, federal and/or state funds have been allocated to undertake the work identified as Contract 12-5625, Project STP 1218(012) Federal Item No. RR 8264, Control Section EDDF 18555, Job Number 113151, CFDA Number 20.205,

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Clare County, Michigan, authorizes Richard Haynak, Chairman, and Eddy Garver, Vice-Chairman to sign the required contracts.

Resolution seconded by Commissioner Haynak and carried unanimously.

It was the consensus of the Board to vote for Tim O'Rourke, Roscommon County, for CRAM Board of Directors, 3-year term. Board Secretary Duynslager will mail the official ballot.

Road Maintenance Foreman, John Krchmar, gave an update on road maintenance . We need to consider updating our brine storage.

There being no further business to come before the Board, the meeting was adjourned at 10:51 a.m.

Kathy Duynslager, Board Secretary

Richard F. Haynak, Chair