

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on March 9, 2016.

The meeting was called to order at 9:00 a.m. by Chairman Julie Lightfoot.

Commissioners present: Michael Duggan and Richard Haynak.

Commissioners absent: none.

Staff present: Deepak Gupta, Engineer-Manager; Kimberly Kimmel, Finance Director/Board Secretary; Jack Kleinhardt, Accident Investigator; Al Leonard, Engineer-Tech; Aric McNeilly, Road Maintenance Foreman and Dave Sunday, Road Maintenance Foreman.

Pledge of Allegiance.

Guest present: None.

The minutes of the February 26, 2016 regular and closed meeting were read and approved as read.

Additions to agenda: Misc. #2. Rural Task Force (RTF), #3. Small Urban program Update.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Duggan, seconded by Commissioner Lightfoot and approved unanimously, it was moved to approve payments for: Payroll ending 3/3/16 (#51796-51818), FICA, HRA and AP checks (#68719-68767) totaling \$124,913.01.

HMA Ultra Thin bids opened on March 7, 2016 were reviewed by the Board. On a motion by Commissioner Duggan, seconded by Commissioner Haynak and approved unanimously, it was moved to award the bids in the best interest of the Road Commission. A copy of the bids may be found following these minutes.

Due to a scheduling conflict the April 19, 2016 Board meeting has been cancelled.

RTF program discussed.

Small Urban program discussed.

Al Leonard, Engineer-Tech, gave an updated engineering department report.

Aric McNeilly, Road Maintenance Foreman, gave an updated road maintenance report.

Dave Sunday, Road Maintenance Foreman, gave an updated road maintenance report.

Jack Kleinhardt, Accident Investigator, gave an updated department report.

Deepak Gupta, Engineer-Manager, gave an updated Engineer-Manager report.

On a motion by Commissioner Haynak, seconded by Commissioner Lightfoot and carried unanimously, it was moved and affirmed by roll call vote to go into closed session at 9:54 a.m. to discuss union negotiations.

The Board came out of closed session at 10:34 a.m.

There being no further business to come before the Board, the meeting was adjourned at 10:35 a.m.

Kimberly Kimmel, Board Secretary

Julie Lightfoot, Chair