

## CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on April 3, 2013.

The meeting was called to order at 9:00 a.m. by Chairman Richard Haynak with Commissioner Eddy Garver in attendance. Staff present was Ronald Bushong, Manager and Kimberly Kimmel, Finance Director. Commissioner Michael Duggan was not present.

Pledge of Allegiance.

Guests present were Jack Kleinhardt, Traffic Safety Supervisor; Dan Dysinger, Grant Twp. Supervisor; Susan Wentworth, Grant Twp. Clerk; Tammy Shea, Grant Twp. Treasurer, Margery Bell, Grant Twp. Trustee, and Richard Zinser, Grant Twp. Trustee.

The minutes of the March 20, 2013 regular Board meeting were read and approved as read.

The fund balance report was presented and discussed and bills were reviewed. On a motion by Commissioner Haynak, seconded by Commissioner Garver and carried unanimously, it was moved to approve for payment payroll ending 03/17/2013 (checks 49765 thru 49793), check for FICA, March MERS, CD #8201, Money Market and AP checks 65309 thru 65344 totaling \$766,034.54.

The Grant Township Board discussed proposed 2013 construction projects. Supervisor Dan Dysinger explained the Township's long relationship with Steve Clark and Rowe PSC, and reiterated the Township's desire to have Rowe PSC supervise all cracksealing, chipseal, fog seal and HMA Paving in their township. Manager Bushong and Finance Director, Kimmel explained that this will be acceptable but that policy requires a second quote for the engineering services. HMA overlay projects in Grant Township in 2013 will be paved at 2" thickness instead of 1 ½". Manager Bushong also explained that the Road Commission will contribute \$35,000 to the Beaver Avenue/Maple Rd. overlay project as originally budgeted. Steve Clark (Rowe PSC) will prepare crackseal, chipseal, and fog seal specs for bidding and will review the road commission's specs for HMA paving. The road commission will take bids for crackseal, chip and fog seal, and HMA paving projects in Grant Township. Rowe PSC will supervise all construction in Grand Township.

Manager Bushong gave detailed explanation as to why the Road Commission Board voted not to adopt a countywide truck route ordinance resolution at Grant Township's request. It was also explained that Grant Township could pass a truck ordinance in their township without objection from the road commission.

Kathy Duynslager, Board Secretary, presented the following resolutions for Board approval: Investment Resolution #2007-02, Depository Designation Resolution #2013-01, and Online Banking Transfer Resolution #2013-02. On a motion by Commissioner Haynak, seconded by Commissioner Garver and carried unanimously it was moved to approve all three resolutions. A copy of the resolutions may be found following these minutes.

Manager Bushong and the Board discussed summer hours. Manager Bushong recommends switching to 4-10 hour day work schedule once there is adequate daylight at 6:45 a.m. and once all roads are dried out, graded and in shape after the spring thaw. The Board agreed with the Manager's recommendation. Commissioner Haynak went on record stating that it is the Manager's job to determine the setting of work hours not the Commissioners. Commissioner Garver was in agreement also.

After much discussion, it was the consensus of the Board and management to discontinue operating a booth at the Clare County Fair effective this year. The road commission will continue to help and support the Fair as in the past.

Manager Ronald Bushong gave an update on the Engineer-Technician position.

Permit 08-13 for the Clare Sheriff Department to do a temporary road closure for the Neighborhood Watch expo in the road right-of-way of Clare County roads was examined and signed by all members of the Board.

A vehicle/equipment update was presented. Three pickups have been ordered, the boom mower will be delivered soon and specs for the blade truck are being revised.

There being no further business to come before the Board, the meeting was adjourned at 11:36 a.m.

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Kathy Duynslager, Board Secretary

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Richard F. Haynak, Chair