

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on April 4, 2018.

The meeting was called to order at 9:00 a.m. by Chairman Michael Duggan.

Commissioners present: Timothy Haskin and Richard Haynak.

Commissioners absent: none.

Staff present: Deepak Gupta, Engineer-Manager; Steve Graves, Equipment Maintenance Supervisor; Kimberly Kimmel, Finance Director and Al Leonard, Engineer-Tech.

Pledge of Allegiance.

Guest present: Stacie Wilhelm, SD Consulting and Arden Shell.

The minutes of the March 7, 2018 regular meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Duggan, seconded by Commissioner Haynak and approved unanimously, it was moved to approve payments for: Payroll, FICA, PE 3/15, 3/29 (52636-52652), HRA, MERS and AP checks (#manual 71097, 71098-71198) totaling \$608,256.32.

At 9:03 a.m., James M. Anderson, CPA, presented the audited financial report for fiscal year 2017.

On a motion by Commissioner Haskin, seconded by Commissioner Duggan and carried unanimously it was moved to accept the 2017 audit report.

2018 local gravel project bids opened on March 29, 2018 were reviewed by the Board. On a motion by Commissioner Duggan, seconded by Commissioner Haynak and approved unanimously, it was moved to award the bids in the best interest of the Road Commission. A copy of the bids may be found following the minutes.

On a motion by Commissioner Haynak, seconded by Haskin and carried unanimously it was moved to approve the ACT51 Mileage Certification Maps and Forms for 2017. A copy of the resolution may be found following the minutes.

Boiler replacement bids opened on February 21, 2018 were reviewed by the Board. On a motion by Commissioner Duggan, seconded by Commissioner Haynak and approved unanimously, it was moved to award the bids in the best interest of the Road Commission. A copy of the bids may be found following the minutes.

2017 Pavement marking discussed. On a motion by Commissioner Duggan, seconded by Commissioner Haskin and approved unanimously, it was moved to accept the bid extension to 2018. A copy of the extension letter may be found following the minutes.

Steve Graves, Equipment Maintenance Supervisor, gave an updated equipment/fleet report.

Additional equipment needs were discussed. On a motion by Commissioner Haskin, seconded by Commissioner Haynak and approved unanimously, it was moved to approve the purchase of the new pick-up through Mi-Deal.

Al Leonard, Engineer-Tech., gave an updated engineering department report.

Deepak Gupta, Engineer-Manager, gave an updated Engineer-Manager report.

There being no further business to come before the Board, the meeting was adjourned at 10:04 a.m.