

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on April 15, 2021.

The meeting was called to order at 8:00 a.m. by Karen Hulliberger, Chair.

Commissioners present: Karen Hulliberger, Tim Haskin, Bill Simpson, Max Schunk, and Dave Coker via Microsoft Teams.

Commissioners absent: none.

Staff present: Dewayne Rogers, Managing Director; David Bondie, Superintendent; and Kayla Randle, Finance Clerk/Board Secretary.

Guests present: Linda & Richard Olsen- Lincoln Twp, and 1 via Microsoft Teams.

On a motion by Commissioner Haskin, seconded by Commissioner Simpson and approved unanimously, it was moved to approve the minutes of the March 18, 2021 regular meeting as presented.

The fund balance report was presented and discussed.

On a motion by Commissioner Hulliberger, seconded by Commissioner Haskin and approved unanimously, it was moved to approve payments from March 30, 2021: AP (74345-74400), Payroll 3/23 (#53448-53457, #8931-8974), and HRA totaling \$370,451.72.

On a motion by Commissioner Hulliberger, seconded by Commissioner Haskin and approved unanimously, it was moved to approve payments from April 12, 2021: AP (74401-74449), Payroll 4/7 (#53458-53466, #8975-9018), and HRA totaling \$348,861.95.

Linda and Richard Olsen were present to discuss possibly obtaining an ownership of an easement owned by the Road Commission. The consensus from the Commissioners is for Linda and Richard to try and obtain a variance from their Township to make improvements, as the CCRC is currently not open to selling their easement.

On a motion by Commissioner Simpson, seconded by Commissioner Haskin and approved unanimously, it was moved to contact the CCRC legal team for their opinion on the proposed offer from a resident on East Long Lake Drive in Frost Township before coming to a decision.

On a motion by Commissioner Haskin, seconded by Commissioner Simpson and approved unanimously, it was moved to adopt the resolution to approve Dewayne Rogers, Managing Director to sign Form 5584 Protecting Local Government Retirement and Benefits Act, Application for Waiver and Plan. A copy of the signed resolution and form 5584 may be found following these minutes.

On a motion by Commissioner Hulliberger, seconded by Commissioner Haskin and approved unanimously, it was moved to adopt the resolution to certify the Act 51 Mileage Maps. A copy of the signed resolution and form 5584 may be found following these minutes.

On a motion by Commissioner Haskin, seconded by Commissioner Hulliberger and approved unanimously, it was moved to approve the MERS Agreement Addendum as presented.

On a motion by Commissioner Haskin, seconded by Commissioner Hulliberger and approved unanimously, it was moved to accept the bids from both Miller Contracting and Chartier as needed for construction services in the best interest for the Road Commission.

On a motion by Commissioner Haskin, seconded by Commissioner Coker and approved unanimously, it was moved to accept the bid from Action Traffic for guardrail on Surrey Road in the best interest for the Road Commission.

On a motion by Commissioner Haskin, seconded by Commissioner Schunk and approved unanimously, it was moved to accept the bid from Rieth Riley for County Bituminous Paving in the best interest for the Road Commission.

Kayla Randle, Finance Director/Board Secretary updated the Commissioners on the approval of the Act 51 report from the State, and that the second board meeting in May will need to be moved or cancelled due to training.

David Bondie, Superintendent gave an update that frost laws have been lifted, stump are being removed on projects, gravel will be starting soon, and the new radios will be here next week to install in the equipment.

Dewayne Rogers, Managing Director gave an update on the bridge work that will be done for MDOT, and that he purchased millings from Rieth Riley that will be used on a couple projects this year.

Commissioner Simpson stated that he is starting to attend township meetings.

There being no further business to come before the Board, the meeting was adjourned at 8:58 a.m.

Kayla Randle, Finance Director/Board Secretary

Karen Hulliberger, Chairperson