

## CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on April 16, 2014.

The meeting was called to order at 9:00 a.m. by Chairman Richard Haynak.

Commissioners present: Eddy Garver.

Commissioners absent: Michael Duggan.

Staff present: Ronald Bushong, Manager; Kimberly Kimmel, Finance Director/Board Secretary; Steve Graves, Shop Foreman; Suzette Michalski, Administrative Asst/Payroll Clerk; Al Leonard, Engineer-Tech and Jeff Lloyd, Stock Clerk.

Pledge of Allegiance.

Guest present: David Cooper, Hamilton Township Supervisor; Dan Dysinger, Grant Township Supervisor; Jerry Waters, Central Asphalt, Inc.; and Deepak Gupta.

The minutes of the March 18, 2014 special Board meeting, March 18, 2014 closed Board meeting, March 28, 2014 special Board meeting and the April 2, 2014 regular Board meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Garver, seconded by Commissioner Haynak and approved unanimously, it was moved to approve payments for: payroll ending 04/13/14 (#50561-50587), FICA, HRA, AP checks (#66451-66506) totaling \$267,240.11.

David Cooper, Hamilton Township Supervisor, discussed waste service issues and seasonal weight restrictions.

9:15 a.m. bid opening for 2014 Grant Township Paving Program:

*Bids as Read (pg 1 of 1):*

2014 Grant Township Paving Program

Central Asphalt, Inc. (fax 989.773.7640)	Total Bid Price (complete) -HMA Unit Price - \$55.50 -Shoulder Unit Price - \$12.34	\$ 153,227.54
Pyramid Paving Co. (fax 989.343.9744)	Total Bid Price (complete) -HMA Unit Price - \$63.13 -Shoulder Unit Price - \$15.34	\$ 175,147.99
Rieth-Riley Construction (fax 989.366.9458)	Total Bid Price (complete) -HMA Unit Price - \$57.50 -Shoulder Unit Price - \$17.50	\$ 161,842.50

On a motion by Commission Garver, seconded by Commissioner Haynak and carried unanimously it was moved to accept all bids and award in the best interest of the road commission after thorough review of the bids and consultation with Dan Dysinger, Grant Township Supervisor and Steve Clark, Rowe PSC.

Dan Dysinger, Grant Township Supervisor, discussed urban boundary concerns, road repair priorities and 2013 chip/fog road concerns.

Jim Chapman, City of Clare Fire Chief; Dave Williams, Surrey Township Fire Chief and Kevin Tubs, Garfield Township Fire Chief requested road commission radio frequency with the fire departments for better communication in the event of an emergency. It was a consensus of the Board and Manager Bushong to allow the radio frequency for leadership and supervisory roles. Manager Bushong will handle the set up with Chrouch Communication and also the frequency with Jerry Becker, Harrison Emergency Manager.

Manager Bushong requested approval to proceed with the bid process for the purchase of a new tandem blade truck. It was a consensus of the Board to proceed with the bid process.

Manager Bushong provided Attorney, Michael Kluck's recommended language as an addition to the work rules. Recommended non-use provision language reads: "Reprimands which do not contain any loss of pay shall be used to support subsequent discipline for a period of one (1) year from the date the prior reprimand was imposed. Discipline which includes a loss of pay, suspension, shall be used to support subsequent discipline for a period of sixty (60) months from the date the prior discipline was imposed."

On a motion by Commission Garver, seconded by Commissioner Haynak and carried unanimously it was moved to accept the recommended language as an addition to the work rules.

Manager Bushong requested approval for Al Leonard, Engineer-Tech's 2<sup>nd</sup> step wage increase to \$24.00 effective April 22, 2014.

On a motion by Commission Haynak, seconded by Commissioner Garver and carried unanimously it was moved to approve the wage increase for Al Leonard, Engineer-Tech.

Permit 12-14 thru 14-14 for Fodor Farms, Charter, and Michael Garchow/Lincoln Township Neighborhood Watch to work in the road right-of-way were examined and signed by all members of the Board.

Manager Bushong introduced Deepak Dupta and discussed the as needed engineering consulting services agreement. It was a consensus of the Board to accept the as needed engineering service agreement with Deepak Dupta. A copy of the Personal Services Agreement may be found immediately following the minutes.

Steve Graves, Shop Supervisor and Jeff Lloyd, Stock Clerk, gave up updated shop/equipment report.

Al Leonard, Engineer-Tech, gave an updated engineering department report.

There being no further business to come before the Board, the meeting was adjourned at 10:53 a.m.

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Kimberly Kimmel, Board Secretary

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Richard F. Haynak, Chair