

## CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on May 1, 2019.

The meeting was called to order at 9:00 a.m. by Commissioner Richard Haynak.

Commissioners present: Timothy Haskin, Richard Haynak and Karen Hulliberger.

Commissioners absent: none.

Staff present: Deepak Gupta, Engineer-Manager; DJ Blain, Shop Foreman; Kimberly Jones, Finance Director/Board Secretary; Al Leonard, Engineer-Tech.; Aric McNeilly, Road Maintenance Foreman and David Bondie, Asst. Road Maintenance Foreman.

Pledge of Allegiance.

Guests present: Stacie Wilhelm, SD Consulting; Al Demarest, City of Clare; Tammy Teall, Grant Township Clerk; Pat Adams, Hayes Township resident; Dan Dysinger, Grant Township Supervisor; Al Housler, Freeman Township Supervisor; David Hoefling, Clare County Board of Commissioner (6<sup>th</sup> District); Marion Coon, Frost Township Supervisor; Leonard Strouse, Clare County Board of Commissioner (3<sup>rd</sup> District); Mark Fitzpatrick, Clare County Board of Commissioner (5<sup>th</sup> District); Tom Dougherty and Pat Talagrand, Frost Township residents; Bill Simpson, Hatton Township resident; Rick Murphy, Summerfield Township resident; Bill Hileman, Hatton Township Supervisor; Merle Harmon, Grant Township resident.

Additions to agenda: #1 Misc: Paving bids

The minutes of the April 17, 2019 regular meeting and April 17, 2019 workshop were read and approved as read.

The fund balance report was presented and discussed. On a motion by Commissioner Haskin, seconded by Commissioner Hulliberger and approved unanimously, it was moved to approve payments for: Payroll, FICA, PE 4/21, (52942-52951), AP (72345-72380), MERS and HRA totaling \$228,017.85.

Pat Adams, Hayes Township resident, discussed Oak Shores subdivision and the possibility of a special assessment. Engineer-Manger Gupta has detailed information from Mr. Adams regarding project. Mr. Adams will be discussing details with property owners and township officials. Commissioner Haskin requested that Mr. Adams contact Al Leonard, Engineer-Tech and Aric McNeilly, Road Foreman, for project cost and timeline.

Bill Hileman, Hatton Township Supervisor, thanked the Road Commission for the winter maintenance. Mr. Hileman discussed the gravel project on Adams Rd. and questioned the completion or priority of the project. Adams Rd. is a priority #3 project for 2019 and would most likely be on our completion list for 2020.

Rick Murphy, Summerfield Township resident, thanked the Road Commission for the winter maintenance.

Leonard Strouse, Clare County Board of Commissioner (3<sup>rd</sup> District), questioned FOIA policy and procedures. Commissioner Haskin commented that all requests will be transparent.

Dan Dysinger, Grant Township Supervisor, discussed FOIA request. Mr. Dysinger questioned the project information and the validity of the details and costs provided. Commissioner Haskin discussed the 2016-2018 CCRC Project Information Detail and Summary. Discussion continued regarding match money and inkind in Grant Township. It was a consensus of the Commissioners to hold a workshop as soon as possible with Mr. Dysinger and Grant Township Board for clarity on the information requested in the FOIA and all information discussed at the Board meeting. Next Grant Township Board meeting, 5/14, 7p.m.

Merle Harmon, Grant Township resident, discussed 5 Lakes projects (uncompleted projects from 2018). Projects are scheduled for completion in 2019.

Al Demarest, City of Clare resident, discussed concerns regarding Grant Township.

Al Housler, Freeman Township Supervisor, discussed the following: budget, gravel road projects, priority of the gravel projects and discussing these issues sooner for budgeting and millage purposes.

Mark Fitzpatrick, Clare County Board of Commissioner (5<sup>th</sup> District), discussed concerns with project information and the validity of the details and costs provided. Mr. Fitzpatrick commented that the numbers appeared skewed and questioned who provided the information. I, Kimberly Jones, Finance Director/Board Secretary, replied that I gathered and provided the detailed information as requested from Commissioner Haskin.

Commissioner Haskin stated the project information was distributed to all township supervisors and county administrator for clarity at today's meeting.

Bill Hileman, Hatton Township Supervisor; David Hoefling, Clare County Board of Commissioner (6<sup>th</sup> District); Marion Coon, Frost Township Supervisor; stated they didn't receive the email. Emails will be confirmed/verified.

Marion Coon, Frost Township Supervisor, requested a priority change for two of Frost Township's gravel projects. Priority #2 W. Long Lk (Frost Twp) change to #4 and Priority #4 E Long Lk be moved to priority #2 but clarify that it is E. Long Lk./Ridge Rd., (Ridge Rd. to Forest, Frost Twp). All Board Members agreed.

Shop Foreman and MERS plan discussed. As previously adopted on November 22, 2013 with the Uniform Transfer Provision and as noted on pages 14-56 thru 14-57 of the minutes. Delos Blain, Shop Foreman, will have a plan choice.

Mill Creek Dam/Village of Farwell Agreement discussed.

2019 Countywide Paving is out for bids.

Discussed workshop with CCRC Board; Deepak Gupta, Engineer-Manager; Al Leonard, Engineer-Tech; and Grant Township Board. Friday, May 3<sup>rd</sup> at 8 a.m. Mr. Dysinger will respond if Grant Township is available and if we are to proceed with setting up workshop.

Stacie Wilhelm, SD Consulting, discussed Clare School presentation on May 2<sup>nd</sup>, soil presentation.

Deepak Gupta, Engineer-Manager, continued with Engineer-Manager report.

There being no further business to come before the Board, the meeting was adjourned at 10:41 a.m.

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Kimberly Jones, Finance Director/Board Secretary

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Richard Haynak, Chairman