

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on May, 16, 2018.

The meeting was called to order at 9:00 a.m. by Chairman Michael Duggan.

Commissioners present: Timothy Haskin and Richard Haynak.

Commissioners absent: none.

Staff present: Deepak Gupta, Engineer-Manager; Al Leonard, Engineer-Tech and Steve Graves, Equipment Maint. Supervisor.

Pledge of Allegiance.

Guests present: Stacie Wilhelm, SD Consulting.

The minutes of the May 2, 2018 regular meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Duggan, seconded by Commissioner Haynak and approved unanimously, it was moved to approve payments for: Payroll, FICA, PE 5/9 (52677-52685) HRA and AP checks (#71284-71330, void 69799) totaling \$112,379.66.

2018 County Chip/Fog bid extension discussed. On a motion my Commissioner Haskin, seconded by Commissioner Haynak and approved unanimously, it was moved to accept the Chip/Fog bid extension.

Al Leonard, Engineer-Tech., gave an updated engineering department report.

Stacie Wilhelm, SD Consulting, gave an update on the Clare Elementary 4th grade Science presentation.

Deepak Gupta, Engineer-Manager, gave an updated Engineer-Manager report.

Steve Graves, Equipment Maint. Supervisor, gave an updated shop/maintenance report.

9:50 a.m. meeting recessed. 9:55 a.m. meeting resumed.

Deepak Gupta, Engineer-Manager, continued with Engineer-Manager report.

Administrative wages discussed. On a motion by Commissioner Haskin, seconded by Commissioner Haynak and approved unanimously, it was moved to approve administrative wages, effective 4/1/2018, as follows: Dave Bondie; Asst. Road Foreman - \$23.70; Steve Graves Equipment Maint. Supervisor - \$25.13; Deepak Gupta, Engineer-Manager - \$44.00; Donna Henke, Administrative Asst. - \$20.00; Kimberly Kimmel, Finance Director - \$27.01; Al Leonard, Engineer-Tech - \$28.25; Aric McNeilly, Road Foreman - \$26.43.

There being no further business to come before the Board, the meeting was adjourned at 10:31 a.m.

Stacie Wilhelm, SD Consulting

Michael Duggan, Chair