

## CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on September 2, 2020.

The meeting was called to order at 9:00 a.m. by Commissioner Richard Haynak.  
Commissioners present: Merle Harmon, Richard Haynak, Karen Hulliberger and William Simpson.  
Commissioners absent: Timothy Haskin.

Staff present: Dewayne Rogers, Managing Director; Kimberly Jones, Finance Director/Board Secretary and Donna Henke, Administrative Assistant.

Guests present: Max Schunk, Sheridan Township resident (2021 newly elected Board of Clare County Road Commissioner, barring any successful write-in candidates in November); Dave Coker, Grant Township resident (2021 newly elected Board of Clare County Road Commissioner, barring any successful write-in candidates in November); Jason Montney; Dave Wright, Hamilton Township Supervisor.

The minutes of the August 19, 2020 meeting were read and approved as read.

The fund balance report was presented and discussed. On a motion by Commissioner Haynak, seconded by Commissioner Harmon and approved unanimously, it was moved to approve payments for: AP (#73635-73688), PR 7/15, 7/26 (#53280-53294, #8102-8186), 8/26 (#53303-53311, #8229-8270); MERS and HRA totaling \$944,852.24.

Jason Montney discussed Brand Avenue in Sheridan Township between Colonville and Washington. Mr. Montney wanted to know what product was used on the project as he had substantial damage due to driving his new side by side down the portion of this road. Manager Rogers stated that Brand Avenue was a Lime Stabilization Project and directed Mr. Montney to call the main office and Donna Henke will send the paperwork needed for the Damage Claim Process.

Dave Wright, Hamilton Township Supervisor, thanked Manager Rogers, Superintendent Bondie and both Foremen for the work on Hoover and Springwood Projects.

Dave Coker and Manager Rogers did a ridge-along and Dave Coker stated that he was impressed with everything that CCRC has been doing.

Dewayne Rogers, Managing Director, Mostetler Bridge - stated that there is no update available.

Dewayne Rogers, Managing Director, discussed the following: bridge work, projects on Adams Road, Ridge Road, Willow, Athey, Ashard, Brand Road; Lake Station culvert, spillway on Cedar, Vandecar project will be let in October; Clarence and update on Keehn, Lake of the Pines and Maple Grove.

Audio and video for board room was discussed.

Public Act 51, Section 18j, MCL247.668j, Form 2067 was discussed. Managing Director Dewayne Rogers and Board Chair Richard Haynak will sign form.

Dewayne Rogers, Managing Director, Commissioners, and staff discussed the MERS 401A plan, details regarding proposed new plan, employer funds, employee matching, vesting and other options available and how this may affect our current defined benefit plans.

Working day(s) and weekly schedules (10 hr. days v/s 8 hr. days) were discussed.

Dewayne discussed the following: Dave Bondie, Superintendent, is continuing township ride-arounds and working with EGLE for Soil Erosion Permits and road maintenance; Al Leonard, Engineer-Tech, is finishing up with chip seals, working on possible projects for next year and 2021 Federal projects.

Commissioner Harmon discussed concerns: Surrey Rd, east of Grant, shoulder gravel; Grant Rd near Oakland what could be done to correct this issue; Commissioners pay was discussed and clarified pay is salary.

Commissioner Simpson had attended Redding Township meeting and discussing the Ride-along that Engineer-tech and Superintendent have been doing and the new Service Request (call tracking) System.

Commissioner Haynak discussed the 5-member Board and how will January meeting will be handled. Kimberly Jones explained that the Board Secretary will open the 1<sup>st</sup> January meeting and then the Board will follow nominating a Chair and then Vice-Chair. Then a list will be on the agenda for annual items that need to be addressed.

There being no further business to come before the Board, the meeting was adjourned at 10:41 a.m.

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Kimberly Jones, Finance Director/Board Secretary

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Richard Haynak, Chairman